# TIMETABLE FOR INTENSIVE PRE-ACADEMIC ORIENTATION PROGRAMME (IPOP) FOR FRESH SANDWICH STUDENTS

## DAY 1  
**MONDAY, 27**\(^{th}\) **JULY, 2020**  
**MORNING SESSION**

### GENERAL PRESENTATION TIMETABLE FOR UNDERGRADUATES

<table>
<thead>
<tr>
<th>CODE</th>
<th>DATE</th>
<th>TIME</th>
<th>PERIOD</th>
<th>TOPIC AND FACILITATORS</th>
</tr>
</thead>
</table>
| 1.   |      | 8:00am - 8:30am | 30 min. | Opening Address  
Rev. Fr. Prof. A. Afful-Broni  
Vice-Chancellor |
| 2.   |      | 8:30am - 9:00am | 30 min. | Time Management  
Rev. Fr. Prof. A. Afful-Broni  
Vice-Chancellor |
| 3.   |      | 9:00am - 9:30am | 30 min. | What you need to know about UEW  
ODSA |
| 4.   |      | 9:30am - 10:00am | 30 min. | Persons with Disability  
Dr. Daniel Dogbe  
HoD Department of Special Education |
| 5.   |      | 10:00am - 10:30am | 30 min. | Library and E-Resources  
Mr. Viscount Buer  
University Librarian |
| 6.   |      | 10:30am - 11:00am | 30 min. | Health Services  
Dr. Beth Offei-Awuku  
Ag. Director, Health Services |
| 7.   |      | 11:00am - 11:30am | 30 min. | The Role of SRC in UEW  
Mr. Emmanuel Oduro Fosu  
SRC President |
| 8.   |      | 11:30am - 12:00pm | 30 min. | Counselling Services  
Dr. M. K. Namale  
Ag. Director, Counselling Centre |
| 9.   |      | 12:00pm - 12:30pm | 30 min. | Financial Aid and Support  
Mr. Francis Obeng  
Finance Officer |
| 10.  |      | 12:00pm – 1:15pm | 45 min. |  
- Grading System at UEW  
- Classification  
- Transfer of Credit  
- Graduation Requirement  
Mr. Collins Owusu-Ansah  
Deputy Registrar, Division of Academic Affairs |
| 11.  |      | 1:15pm - 1:45pm | 30 min. | Open Forum |

### NOTE

To join or participate the Virtual Orientation Programme, all fresh men and women are to follow or use the following **ZOOM WEBINAR** links:

- **Webinar ID:** 915 5330 1271
- **Passcode:** 774236
**DAY 1**  
**MONDAY, 27TH JULY, 2020 – AFTERNOON SESSION**

**GENERAL PRESENTATION TIME TABLE FOR POST-GRADUATES**

<table>
<thead>
<tr>
<th>CODE</th>
<th>DATE</th>
<th>TIME</th>
<th>PERIOD</th>
<th>TOPIC AND FACILITATORS</th>
</tr>
</thead>
</table>
| 1.   |      | 2:10pm - 2:40pm | 30 min. | Opening Address  
Rev. Fr. Prof. A. Afful-Broni  
Vice-Chancellor                           |
| 2.   |      | 2:40pm - 3:10pm | 30 min. | Time Management  
Rev. Fr. Prof. A. Afful-Broni  
Vice-Chancellor                           |
| 3.   |      | 3:10pm - 3:40pm | 30 min. | Persons with Disability  
Dr. Daniel Dogbe  
HoD Department of Special Education      |
| 4.   |      | 3:40pm - 4:10pm | 30 min. | Library and E-Resources  
Mr. Viscount Buer  
University Librarian                     |
| 5.   |      | 4:10pm - 4:40pm | 30 min. | Health Services  
Dr. Beth Offei-Awuku  
Ag. Director, Health Services             |
| 6.   |      | 4:40pm - 5:10pm | 30 min. | The Role of GRASAG in UEW Governance / Bursary  
Ms. Heartwill Selasi Tamekloe  
GRASAG President                         |
| 7.   |      | 5:10pm - 5:40pm | 30 min. | Counselling Services  
Dr. M. K. Namale  
Ag. Director, Counselling Centre         |
| 8.   |      | 5:40pm - 6:30pm | 50 min. |  
- Grading System at UEW  
- Classification  
- Transfer of Credit  
- Graduation Requirement  
Mr. Collins Owusu-Ansah  
Deputy Registrar, Division of Academic Affairs|
| 9.   |      | 6:30pm - 7:00pm | 30 min. | Open Forum                                                  |

**NOTE**

To join or participate the Virtual Orientation Programme, all fresh men and women are to follow or use the following ZOOM WEBINAR links:

- **Webinar ID:** 943 5906 8529
- **Passcode:** 495430
### DAY 2  TUESDAY, 28TH JULY, 2020

**PRESENTATION FOR BOTH UNDERGRADUATES AND POST-GRADUATES**

<table>
<thead>
<tr>
<th>ACTIVITIES</th>
<th>FACULTIES</th>
<th>TIME</th>
<th>TOPIC</th>
</tr>
</thead>
<tbody>
<tr>
<td>GENERAL ORIENTATION</td>
<td>All Undergraduate Students and All Graduate Students</td>
<td>8:00am – 4:00pm</td>
<td>LMS</td>
</tr>
</tbody>
</table>

**NOTE**

To join or participate the Virtual Orientation Programme, all fresh men and women are to follow or use the following **ZOOM WEBINAR** links:

- **Webinar ID:** 935 8739 8449
- **Passcode:** 122226
### DEPARTMENTAL PRESENTATION

<table>
<thead>
<tr>
<th>ACTIVITY</th>
<th>DEPARTMENT/FACULTY</th>
<th>TIME</th>
<th>CAMPUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>DEPARTMENTAL PRESENTATION</td>
<td>Dept. of Communication Studies&lt;br&gt;Dept. of Early Childhood Education&lt;br&gt;Dept. of Economics Education&lt;br&gt;Dept of English Education</td>
<td>8:00am – 10:00am</td>
<td>Winneba</td>
</tr>
<tr>
<td>DEPARTMENTAL PRESENTATION</td>
<td>Dept. of Fashion Design &amp; Textiles&lt;br&gt;Dept. of French Education&lt;br&gt;Dept. of Geography Education&lt;br&gt;Dept. of Graphic Design&lt;br&gt;Dept. of Health Administration&lt;br&gt;Dept. of History Education</td>
<td>10:00am – 12:00pm</td>
<td>Winneba</td>
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<tr>
<td>DEPARTMENTAL PRESENTATION</td>
<td>Dept. of Home Economics&lt;br&gt;Dept of Mathematics Education&lt;br&gt;Dept. of Political Science</td>
<td>12:00pm – 2:00pm</td>
<td>Winneba</td>
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<tr>
<td>DEPARTMENTAL PRESENTATION</td>
<td>Dept. of Psychology &amp; Education&lt;br&gt;Dept. of Social Studies Education&lt;br&gt;Dept. of Physics Education</td>
<td>2:00pm – 4:00pm</td>
<td>Winneba</td>
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<tr>
<td>DEPARTMENTAL PRESENTATION</td>
<td>HPERS&lt;br&gt;ITECPD&lt;br&gt;Dept of Special Education</td>
<td>4:00pm – 6:00pm</td>
<td>Winneba</td>
</tr>
</tbody>
</table>

**NOTE**

Your departments will make the **WEBINAR LINK** available in due course to enable you join or participate in the Virtual Orientation Programme.

This virtual orientation is designed for Deans, Heads of Department (HoDs) and Faculties to welcome their fresh undergraduate and graduate students as well as introduce Faculty members (i.e. Teaching and Non-Teaching Staff including Liaison Librarians). The Faculty's general policies and procedures are also outlined to the students.
### Day 4  Thursday, 30th July, 2020

**Departmental Presentation Con’t**

<table>
<thead>
<tr>
<th>Activity</th>
<th>Department/Faculty</th>
<th>Time</th>
<th>Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Centre for Competency-Based Training and Research</td>
<td>8:00am – 10:00am</td>
<td>Kumasi</td>
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<td></td>
<td>Centre for Teacher Development and Action Research</td>
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<td></td>
<td>Dept. of Automotive and Electrical Technology Education</td>
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<td></td>
<td>Dept. of Mechanical Education</td>
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<td>Department of Construction and Wood Technology</td>
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<td></td>
<td>Dept. of Educational Leadership</td>
<td>10:00am – 12:00pm</td>
<td>Kumasi</td>
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<td></td>
<td>Dept. of Hospitality and Tourism Education</td>
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<td>Dept. of Information Technology Education</td>
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<tr>
<td></td>
<td>Dept. of Mechanical Technology</td>
<td>12:00pm – 2:00pm</td>
<td>Kumasi</td>
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<tr>
<td></td>
<td>Dept. of Technology Education</td>
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<td></td>
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<tr>
<td></td>
<td>Faculty of Agriculture Education</td>
<td>12:00pm – 2:00pm</td>
<td>Mampong</td>
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<td></td>
<td>Centre for Human Rights, Conflict &amp; Peace</td>
<td>2:00pm – 4:00pm</td>
<td>Winneba</td>
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<td></td>
<td>Dept. of Basic Education</td>
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<td></td>
<td>Dept. of Special Education</td>
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<td></td>
<td>Dept. of Educational Administration &amp; Management</td>
<td>4:00pm – 6:00pm</td>
<td>Winneba</td>
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<tr>
<td></td>
<td>Dept. of Art Education</td>
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<td></td>
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<tr>
<td></td>
<td>Faculty of Ghanaian Languages Education</td>
<td>4:00pm – 6:00pm</td>
<td>Ajumako</td>
</tr>
</tbody>
</table>

**Note**

Your departments will make the **Webinar Link** available in due course to enable you join or participate in the Virtual Orientation Programme.