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Deans of Faculty/College Registrars/Heads of Department
University of Education, Winneba
Winneba

SUBMISSION OF RESULTS FOR DEPARTMENTAL AND FACULTY DISCUSSION

We write to remind Deans, Heads of Department and all Lecturers that at the Academic Board meeting held on June 3, 2020 it was decided that the deadline for the marking and submission of final year results for departmental discussion was **July 13, 2020**.

In line with the above directive and the regulations as spelt out under Sections 13.0 and 14.0 of the *Handbook on Examinations and Review of Academic Programmes (2009)*, we entreat all lecturers to get their results ready for discussion by the various Departmental and Faculty Boards and same published by Tuesday 21st July, 2020. This will enable the Academic Board discuss the results in good time to ensure the graduation of our final year students in August.

Please, kindly circulate this information widely for strict compliance.

Thank you.

Prof. Andy Ofori-Birikorang, PhD
Pro-Vice-Chancellor

cc: *Vice-Chancellor*
Registrar