

## Curriculum Vitae

**KUTUM COMFORT MADAH**  
**Senior Lecturer**  
**Faculty of Home Economics Education,**  
**University of Education, Winneba**  
**P.O. Box 25, Winneba-Ghana.**

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### PERSONAL PROFILE

A proactive, adaptable and conscientious person with thirty-two years' experience, teaching at various levels of education including Basic education, Teacher training college and tertiary. Overcomes challenges through tenacious and questioning approach- drawing on wide –ranging expertise. An articulate and diplomatic communicator, effective team player with strong skills for supervision. Consequently, works to the highest professional standard and thrives when working as part of a cohesive team to deliver results that yield multiple business benefits. Proven ability as large-scale caterer for all occasion and the Managing Director of KAMS Foods and Beverages and my objective is to develop a career as an Event planner.

### EDUCATION

#### **University of Sussex - U K**

Professional Doctorate in Education- Ongoing

#### **University of Cape Coast, Ghana**

Master of Philosophy in Vocational Technical Education, March, 2007

- Female Entrepreneurs Access to Formal Credit in the Non- Bank Institutions in Tamale Metropolis

#### **University of Education, Winneba, Ghana**

Bachelor of Education in Home Economics Education, August, 1999

- Girl- Child Education in Tamale Municipality: The Role of Moslem Women

## **University of Education, Winneba, Ghana**

Diploma in Home Economics Education, June, 1994

- Male Attitude towards Women with Differing Level of Academic

Qualification

## **St Monica's Training College- Mampong Ashanti, Ghana**

Certificate 'A' 3 Year Post-Secondary, May, 1980

## **Wa Secondary School, Wa, Ghana**

General Certificate Examinations (GCE) 'O' Level, June 1977

## **WORKING EXPERIENCE**

### **Teaching**

- Academic Counsellor for Graduate Students in the Faculty of Home Economics Education, University of Education, Winneba. 2020 - date
- Senior Lecturer, Entrepreneurship Education, Food and Nutrition for graduate level (Mphil and M.ed) in the Faculty of Home Economics Education, University of Education, Winneba, 2011 to date
- Senior Lecturer Foods and Nutrition and Entrepreneurship Education, in the Department of Home Economics Education, University of Education, Winneba, March, 2011 to date
- External Examiner, Department of Family and Consumer Sciences, Faculty Agriculture, University of Development Studies (UDS) Tamale
- Chief Examiner, Pre- Vocational Skills (Catering, FVH221), Jackson Educational Complex, Teacher Training Unit, Kumasi – to date
- Senior Lecturer, Entrepreneurship Education, Foods and Nutrition in the Department of Home Economics Education, University of Education, Winneba, March 2011 to date
- 16th of November 2016- "Food Exhibition and Promotion of Endangered Ghanaian Dishes" Forecourt of Department of Home Economics Education- UEW
- Entrepreneurship Education and Costing
- Applied Foods and Nutrition
- Develop course outline and reading lists
- Grade students' assignments, project and exams
- Organises on- campus teaching sections
- Supervise and mark undergraduate project work and Master's Thesis
- Supervise and grade students on internship in Schools
- Organises Food Product Development exhibitions
- Supervise and mark students' mini businesses on experiential learning

Lecturer, Entrepreneurship Education, Foods and Nutrition in the Department of Home Economics Education, University of Education, Winneba, 2007 to March, 2011

- Moderator of Foods and Nutrition examination questions, University of Hallmark, Nigeria
- Entrepreneurship Education and Costing
- Applied Foods and Nutrition
- Confectionery Science
- Develop course outline and reading lists
- Grade students' assignments, project and exams
- Organises on- campus teaching sections
- Supervise and mark undergraduate project work
- Supervise and grade students on internship in schools
- Academic counsellor (level 100)
- Organises Food Product Development exhibitions
- Supervise and mark students' mini businesses on experiential learning

Assistant Lecturer, Entrepreneurship Education, Foods and Nutrition in Dept. of Home Economics Education, University of Education. Winneba, 2006– 2007

- Entrepreneurship Education and Costing
- Applied Foods and Nutrition
- Confectionery Science
- Develop course outline and reading lists
- Grade students' assignments, project and exams
- Organises Food Product Development exhibitions
- Supervise and mark students' mini businesses for experiential learning
- Organises on- campus teaching sections
- Supervise and mark undergraduate project work
- Supervise and grade students on internship in schools
- Academic counsellor

Senior Research Associate, Foods and Nutrition in the Dept. of Home Economics Education, University of Education. Winneba, 2003 to 2007

- Introduction to Foods and Nutrition
- Basic Foods and Nutrition
- Develop course outline and reading lists
- Grade students' assignments, project and exams
- Supervise and mark undergraduate project work
- Supervise and grade students on internship in school

Teaching Assistant Foods and Nutrition in the Department of Home Economics Education, University of Education. Winneba, 1999 - 2004

- Assisted instructor to develop course outline and reading list
- Conducted tutorials
- Organise students for seminar presentations
- Moderated students' seminars
- Organised student practical lessons
- Assists in Organising on- campus teaching sections

Part-Time Lecturer, Department of Early Childhood Education (Sandwich), Nutrition and Health, University of Education, Winneba, 2008 to 2009

Facilitator, Distance Education, Entrepreneurship Education, University of Education, Winneba, 2007

- Teaching Entrepreneurship Education
- Setting and moderation of questions
- Marking of scripts

Lecturer, Department of Technology, Foundation Catering II Students, in the Department of Technology Education, University of Education, Winneba – Kumasi, July – August, 2009

Part-Time Demonstrator in the Department of VOCTEC, University of Cape Coast, in Entrepreneurship Education 2003/2004

- Supervise and mark students' mini businesses for experiential learning
- Assisted instructor to develop course outline and reading list
- Conducted tutorials
- Organise students for seminar presentations
- Moderated students' seminars

Facilitator, Food and Nutrition (Sandwich) Programme for IEDE (Distance Education Students), Suhum Secondary Technical School, Suhum 2003

Head of Department, Life Skills and Tutor, Tamale Training College, 1994-1997.

- Supervised four tutors and coordinated the teaching of Life Skills
- Teaching Life Skills.
- Prepare teacher trainees for teaching practice
- Organises peer teaching sections
- Supervise and grade students on teaching practice
- House Mistress in charge of students in residence
- Member of Time Table Committee
- Assistant Examiner for Life Skills, Institute of Education, UCC 1994 – 1997

Kalpohin Junior Secondary School – Tamale 1987-1992.

- Teaching of Life Skills
- Agricultural Science,
- Vocational Skills,

Teacher Airborne Force Home Science Centre- Bawah Barracks, Tamale. 1980-1987,

- Teaching Foods and Nutrition,
- Home Management
- Clothing and Textiles
- Teaching Middle School Form four
- Prepared students for final examination
- Organises extra classes

## **ADMINISTRATION**

- Graduate Co-ordinator for the Faculty of Home Economics Education 2020- present
- Graduate Co-ordinator for the Department of Home Economics Education 2017-2018

### **Functions**

- Ensure up- to- date online record on all graduate students in the Faculty
- Facilitate prompt and accurate registration of courses at postgraduate level
- Facilitate timely examination of graduate students and input of examination results online

Assist the Head of Department in the implementation of Graduate and Academic Board Decisions and Policies on graduate students in the department

- Co-ordinator for Seminars and Presentations - Faculty of Home Economics Education, 2020 - date
- Acting Director of University of Education, Winneba Basic Schools 2017/ 2018
- Co-ordinator for Seminars and Presentations - Department of Home Economics Education, 2017/2018 Vice President of Ghana Home Economics Association
- National Vice President of Ghana Home Economics Association 2017 to date
- Ag Head of Department - Department of Home Economics Education, August, 2015-2017

### **Functions of HOD**

- Academic leader in the department with the Dean of Faculty to deliver University strategic objectives.
- Oversee the recruitment, probation and mentoring of new staff in the department in accordance with University Policies in the areas of:

1. Manpower planning
2. Age
3. Areas of specialization
4. Interaction at Department and Faculty
5. Report on interaction to DHR for APB
  - Mandatory for HODs to assess members of department at least once a year on their performances. Provide bases for promotion, salary increments and other benefits.

As the HOD, provided orientation for department in areas of:

1. Mentoring
  2. Probation report
  3. Confirmation report
  4. Contract renewal for staff of the department
  - Staff development
    1. Further studies approval
    2. In-house program
    3. Short courses
  - Office Organization
    1. Coordinating support staff activities
    2. Arranging and assigning department space, facilities and equipment.
    3. Coordinating the reports that go to other offices and service areas.
    4. Implementing administrative policies
    5. Managing clerical support
    6. Maintaining and efficient system of records
- Head of Food Production Unit- Home Economics Department, University of Education, Winneba. 2007 – August 2015
    - coordinates activities of the restaurant
    - does the purchasing for special orders of the unit
    - apply for and retire special advance on behalf of the unit
  - Head of Unit (Foods and Nutrition) Home Economics Department (University of Education, Winneba) 2010 – August 2015 and 2017 to date.
  - Academic Counsellor-Home Economics Department (University of Education, Winneba) 2007 - 2018

## **MEMBERSHIP OF COMMITTEES/BOARDS**

- Representative of Faculty of Home Economics Education on Graduate Board University of Education, Winneba. 2020- date
- Advisory Board Member, College of Community Health Nursing, Winneba 2018 to 2020
- Member of Congregation Planning Committee - August 2015 to **2017**
- Chairperson Refreshment sub-committee of 21<sup>st</sup> Congregation Planning committee, 2016
- Academic Board UEW- August, 2015 – 2017
- Member of Protocol Committee of Special Congregation 2015
- Food Production Unit Committee (Head)- Home Economics Department 2007 – 2015
- Member Transport Committee- University of Education, Winneba, 2010- 2018
- Chairperson Welfare Committee – Department of Home Economics (University of Education, Winneba) 2007 - 2015

## **CONFERENCES AND WORKSHOPS**

- Nominated by Vice Chancellor and Participated in University Industry Linkages Workshops on Entrepreneurship Education - Addis Ababa Ethiopia 24<sup>th</sup>- 26<sup>th</sup> May, 2016
- Item writing Workshop for Academic staff of the Department of Home Economics Education- Demonstration Theatre: 20<sup>th</sup> and 21<sup>st</sup> July, 2016
- Vice- Chancellor's Interaction with Deans/ Directors and Heads of Departments – City Escape Hotel (Prampram): October 21- 23, 2015
- 17<sup>th</sup> Annual International Conference of Home Economics Research Association Nigeria (HERAN). 2016

Paper presented: Madah, K.C., Payin, E.E. & Halidu, R. Food Management Principles adopted by Street Food Vendors in the Central Region of Ghana

- 16<sup>th</sup> Annual International Conference of Home Economics Research Association Nigeria (HERAN) 22<sup>nd</sup>-26<sup>th</sup> September, 2015

Paper presented: Payin, E. E. and Madah, K. C. Safety Measures in the Catering Industry in the Cape Coast Municipality in Ghana

- 1<sup>st</sup> – 3<sup>rd</sup> September, 2014 4th Biennial Conference of Home Economics Research Association of Ghana HERAG. July 2013
- 3<sup>rd</sup> Biennial Conference of Home Economics Research Association of Ghana HERAG. 4<sup>th</sup> -7<sup>th</sup> Feb., 2011
- Conference of International Research Day. Bramber House 245/5 University of Sussex, UK
- 15<sup>TH</sup> July, 2010
- 2<sup>nd</sup> & 3<sup>rd</sup> UEW Gender Mini Conference IEDE Conference Room. 9<sup>th</sup> – 10<sup>th</sup> September, 2009
- Paper presented Madah, K. C. & Payin, E. E. Nutrition Knowledge Influencing Food Selection in University of Education, Winneba Ghana
- Gender Workshop for the Unions on Campus – Conference Room, Pecku Building, UEW – Winneba. 17<sup>th</sup> June, 2009
- Workshop on Academic Counselling by CCE (IEDE) Seminar Room. 18<sup>th</sup> Feb., 2009
- 1<sup>st</sup> UEW Gender Mini Conference J. N. Aryitety Auditorium, South Campus, University of Education Winneba, 2009
- 2<sup>nd</sup> Biennial Conference of Home Economics Research Association of Ghana HERAG.
- 2<sup>nd</sup> Retreat Writing Workshop for UEW Female Senior Members – Manna Heights Hotel, Mankessim. 18<sup>th</sup> -21<sup>st</sup> Sept., 2009
- Distance Education Course Writer's Workshop. IEDE Conference Room, UEW. 5<sup>th</sup> -9<sup>th</sup> Feb., 2007 Research Skills Development for Female Senior Members; Gender Mainstreaming Unit, University of Education, Winneba, and 29<sup>th</sup> - 31<sup>st</sup> January, 2008.
- 9<sup>th</sup> Annual International Conference of Home Economics Research Association Nigeria (HERAN) 10<sup>th</sup> -13<sup>th</sup> September, 2008  
Paper presented: Payin, E. E. and Madah, K. C. Safety Measures in the Catering Industry in the Cape Coast Municipality in Ghana
- Basic Wiki Editing Skills for Teachers and Educators of Livelihood Courses Workshop (FLOSS4Edu Project) – 22<sup>nd</sup> - 26<sup>th</sup> January, 2007. University of Education, Winneba.
- 
- Distance Education Course Writer's Workshop. IEDE Conference Room, University of Education Winneba. 5<sup>th</sup> -9<sup>th</sup> Feb., 2007



- Advanced Wiki Editing Skills for Teachers and Educators of Livelihood Courses Workshop (FLOSS4Edu Project) – 26<sup>nd</sup>- 2<sup>nd</sup> March, 2007. University of Education’, Winneba
- Home Economics Research Association of Ghana (HERAG) – Inaugural Conference and Launching, 4<sup>th</sup> – 7<sup>th</sup> July, 2007. Paper presented Madah, K. C. Perception of Vocational Education Among Junior High School Students in Winneba, Ghana A 1st Annual Launching and National Conference of Home Economics Research Association of Ghana (HERAG)
- Home Economics Research Association of Nigeria (HERAN) University of Nigeria, Nsuka – Nigeria, 5<sup>th</sup>-8<sup>th</sup>, September, 2007. Paper presented Empowering Rural Women through Micro Credit of Poverty Alleviation: Cases from the Sissala District of Ghana.
- Training Workshop for Writing for Presidential Special Initiative for Distance Learning. 15<sup>th</sup> Aug. 2006
- Home Economics Research Association of Nigeria (HERAN) University of Nigeria, Nsuka – Nigeria 2006 September
- Ghana Home Economics Association National Conference at Crystal Royal Accra. April, 2005
- Home Economics Research Association of Nigeria (HERAN) University of Nigeria, Nsuka – Nigeria September, 2005
- Participant, Training of Trainers Workshop for Cross Roads Strategy for HIV/AIDS on “The Youth at the Crossroads”. Dept of Home Economics, UEW. 11-14 April, 2000
- Participant, Forum for African Women Educationist (FAWE) Ghana Chapter Pre-Research Workshop on the Incidence of Sexual Harassment in Tertiary Institutions in Ghana. FAWE Ghana Secretariat – Accra. 12<sup>th</sup> Oct. 1998
- Resource Person for Head teachers’ Handbook Workshop - Savelugu, Nanton District, Tolon, Kumbungu District – Savelugu School for the Deaf. Sept., 1997
- Leader of Resource Team for Head teachers’ Handbook Workshop – Savelugu, Nanton Tolon, Kumbungu Districts – Savelugu School for the Deaf. Sept., 1997
- Participant Training Workshop for Study Circle Conveners, Tamale Centre for Pastoral Formation in GNAT Study Circle Conveners Workshop. 29<sup>th</sup> Jan, 1996 – 2<sup>nd</sup> Feb, 1996

- Member of the Review Committee of Life Skills Syllabus for Three Year Teacher Training Colleges in Ghana. Akokerri Training College. 1<sup>st</sup> – 14<sup>th</sup> June 1995

## **PUBLICATIONS**

- K.C Madah & E.E.Payin (2011), Nutrition knowledge and quality of diet and factors influencing food selection in University of Education,Winneba. International Journal of Home Economics Research.Vol.2 (February,2011) ISSN2026-5018,25-35
- Payin, E. E. &Madah, K. C. (2009). Knowledge of Food Safety: The Attitude and Practices of Catering Staff in the Winneba Municipality in Ghana. Journal of Home Economics Research Vol.1 (January, 2009) ISSN: 2026-5018, pgs 198-206.
- Madah, K. C. (2009) Perception of Vocational Education among Junior High School Students in Winneba. Ghana International Journal of Home Economics Research:Vol. 1, 165-174
- Payin, E. E. &Madah, K. C. (2009). Safety Measures in the Hotel and Catering Industry in the Cape Coast Municipality of Ghana Journal of Home Economics Research of Nigeria Vol.10 & 11(Special Edition) ISSN1118 – 0021, pgs, 65-74
- Arkhurst, A. E., &Madah, C. K., (2006) Integrating Entrepreneurship Education into the Senior Secondary School Curriculum in Ghana: Perception of Home Economics Teachers. Journal of Home Economics Research of Nigeria Vol.7 (Special Edition) ISSN1118 – 0021, pgs, 43-49

## **TEXTBOOKS**

- Madah, K. C., Akplu, H. F. &Benneh-Mensah, M. (2010) Entrepreneurship in Home Economics Education. Institute for Educational Development and Extension, University of Education, Winneba, Winneba
- Adigbo, E. C. &Madah, K. C (2010) A Complete Course in Foods and Nutrition for Senior High Schools in Ghana.KPkwadwoan Publishing
- Adigbo, E. C., Madah, C. K., Ashong, E. L., Mensah, V. (2008), Introduction to catering for Technical/Vocational Education and Training (TVET) - The President's Special Initiative on Distance Learning (Module One, Two and Three): Accra, GNAT Print Shop.

## **ACADEMIC AFFILIATIONS**

- Member, Ghana Home Economics Association (GHEA), 1993 – present
- Member, Home Economic Research Association of Ghana (HERAG), 2007- present
- Member, Centre for Higher Education and Equity Research, (CHEER), UK, 2010-present

## **COMMUNITY WORK AND LEADERSHIP ROLES**

- Vice President- Ghana Home Economics Association (GHEA) National- 2016 – date
- Chairperson World Home Economics Day Planning Committee, hosted by Central Region 21th March, 2017
- Relief Society President of Ansaful Ward, Church of Jesus Christ of Latter-Day Saints 2014 to 2017
- Chairperson, Catering Committee for, GUSA Games in University of Education, Winneba, January, 2015
- Treasurer to National UTAG August, 2013 to 2015
- Treasurer to National UTAG August, 2009 to 2011
- Treasurer to UTAG – UEW April, 2009 to 2017
- District Primary President, Church of Jesus Christ of Latter-Day Saints, Swedru District
- Chairperson, Graduation Ceremony for Tailors and Dressmakers Association, Effutu Municipality. 12<sup>th</sup> February, 2011
- Secretary and member of a four-member team of the Department of Home Economics that won CISP Grant for Promoting Lesser-Used Food Commodities and Endangered Ghanaian Dishes Cultural Initiatives Support Programme (CISP) on behalf of the National Commission on Culture. Aug. 2008 – November, 2010
- Organising Secretary Home Economics Research Association of Ghana (HERAG). 2007 to date
- Founder and Patron of Entrepreneurship Club of Home Economics Department, UEW, 2007 to present
- Raised Funds to put up an Eating Place for Senior Members (Food Production Unit) Home Economics Department. 2007

- President, District Relief Society (Church of Jesus Christ of Latter-Day Saints-Swedru District). 2006 to 2011
- Member, Clothing Production Unit Committee of Home Economics Department. 2005 August to 2012
- Life Patron and founder Spartans Association of Simpa Hall University of Education Winneba. 2007 to present
  - Chairperson, Home Economics Welfare Committee – University of Education Winneba 2005 to 2016
  - Secretary (Catering Committee) for 19<sup>th</sup> GUSA Games Local Organising Committee 2005 August
  - Resource Person for Career Counselling on Home Economics for University of Cape Coast Counselling Centre, Cape Coast 12<sup>th</sup> March, 2004
  - Patron National Union of Sissala Students, UEW, Winneba. 2004 to date
  - Vice President, Graduate Students Association of Ghana (GRASAG) UCC. 2003/2004
  - President, District Young Women President (Church of Jesus Christ of Latter-Day Saints-Swedru District. 2001 – 2003
  - Chairperson, Northern Students Union, Day Planning Committee (UCEW) 1999
  - Hall President, Simpa Hall, UCEW. 1998/1999
  - Organising Secretary for Ghana Home Economics Association UCEW Branch, Winneba. 1997/1998
  - Co-ordinator, Ghana National Association of Teachers Association (GNAT, Education Ridge Tamale) 1994/1997

#### **AWARDS INSTITUTED/PROJECTS UNDERTAKEN**

- Solicited for three dental chairs to start the Dental Clinic at Winneba Municipal Hospital- 2008
- The Banister's Early Childhood Centre University Practice School North Campus Sponsored by Nana Ama Bortsewa (Iris Banister) 2008
- MADAH AWARD for the BEST BECE GIRL- CHILD Student in the Sissala – Land 2002 to 2014

- Nana Ama Bortsewa Gardens- Simpa Hall, North Campus UEW, 1999
- MADAH AWARD, UEW 1999 to date

### **TALKS**

- Talk on “Inculcating Entrepreneurship into the Youth”. Don Bosco Junior High School. 15<sup>th</sup> June, 2010
- Talk on Entrepreneurship and Careers in Foods and Nutrition at Career Conference of Swedru School of Business Agona Swedru 16<sup>th</sup> March, 2007
- Talk on Importance of Records Keeping and Customer Relations for Association of Drinking Bar Operators Winneba Copa – Hall, Winneba. 31<sup>st</sup> July, 2007
- The Role of Mothers in promoting Nutritional Health of the Family. Assembly of God’s Students Women Fellowship, North Campus October, 2007
- Talk on Empowering Women through the Relief Society, “Worldwide Celebration of Relief Society 17<sup>th</sup> Anniversary – Swedru District of the Church of Jesus Christ of Latter Day Saints. March, 2007
- “Food Handling Practices of Food Sellers on University Campus – UEW at SRC Top, South Campus, by the SRC Welfare Committee 30<sup>th</sup> March, 2005
- Talk on Building Interpersonal Relationship. Worldwide Celebration of the Church of Jesus Christ of Latter Day Saints – Swedru District. 31<sup>st</sup> July, 2002
- Talk on Good Grooming: The Role of Parents, Guardians and Leaders of the Youth District Leadership Training for the Leaders of Swedru District of the Church of Jesus Christ of Latter Day Saints 23<sup>rd</sup> June, 2002

### **OTHERS**

- CEO - Dawadawa , Bar and Restaurant, Winneba
- CEO - KAMS Food and Beverages, Winneba
- CEO – KAMS Culinary Institute, Winneba

## REFEREES

Professor George Kankam (PhD)  
Professor and Dean of Graduate School,  
University of Education, Winneba  
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**Email:**

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Department of Mathematics Education  
University of Education, Winneba  
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Email: [samasieduaddo@yahoo.com](mailto:samasieduaddo@yahoo.com)

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Department of Home Economics Education  
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Signature.....

Date: 23<sup>rd</sup> February, 2021