



UNIVERSITY OF EDUCATION,
WINNEBA

ANNUAL REPORT 2014

ANNUAL FINANCIAL STATEMENTS



CAMPUSES OF THE UNIVERSITY

WINNEBA CAMPUS

POSTAL ADDRESS

P. O. Box 25, Winneba, Ghana

TELEPHONE NUMBERS

Vice-Chancellor (03323) 22361

Pro-Vice Chancellor (03323) 22137

Registrar (03323) 22269

Finance Officer (03323) 22270

Reception (03323) 22139 / 22140

EMAIL

vc@uew.edu.gh

provvc@uew.edu.gh

registrar@uew.edu.gh

finance@uew.edu.gh

Fax (03323) 20954 / 21767

KUMASI CAMPUS

POSTAL ADDRESS

College of Technology Education,

P. O. Box 1277, Kumasi, Ghana

TELEPHONE NUMBERS

Principal (03220) 53602

Reception (03220) 50331 / 53616

EMAIL

registrar.ksi@uew.edu.gh

Fax (03220) 50039

MAMPONG CAMPUS

POSTAL ADDRESS

College of Agriculture Education,

P. O. Box 40, Asante-Mampong, Ghana

TELEPHONE NUMBERS

Principal (03222) 22251

Reception (03222) 22232

EMAIL

registrar.mpg@uew.edu.gh

principalm@uew.edu.gh

Fax (03222) 22251

AJUMAKO CAMPUS

POSTAL ADDRESS

P. O. Box 72, Ajumako, Ghana

TELEPHONE NUMBERS

(03321) 93774

EMAIL

registrar.ajumako@uew.edu.gh

OVERSEAS ADDRESS: The Overseas Representative
Universities of Ghana Office, 321 City Road, London EC1V
1LJ, England

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UNIVERSITY OF EDUCATION, WINNEBA

ANNUAL REPORT, 2014

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Five Year Summary of Key Statistics

The operations of the University have improved significantly over the years and the University is poised to do better in the coming years. Summary of key statistics are provided below.

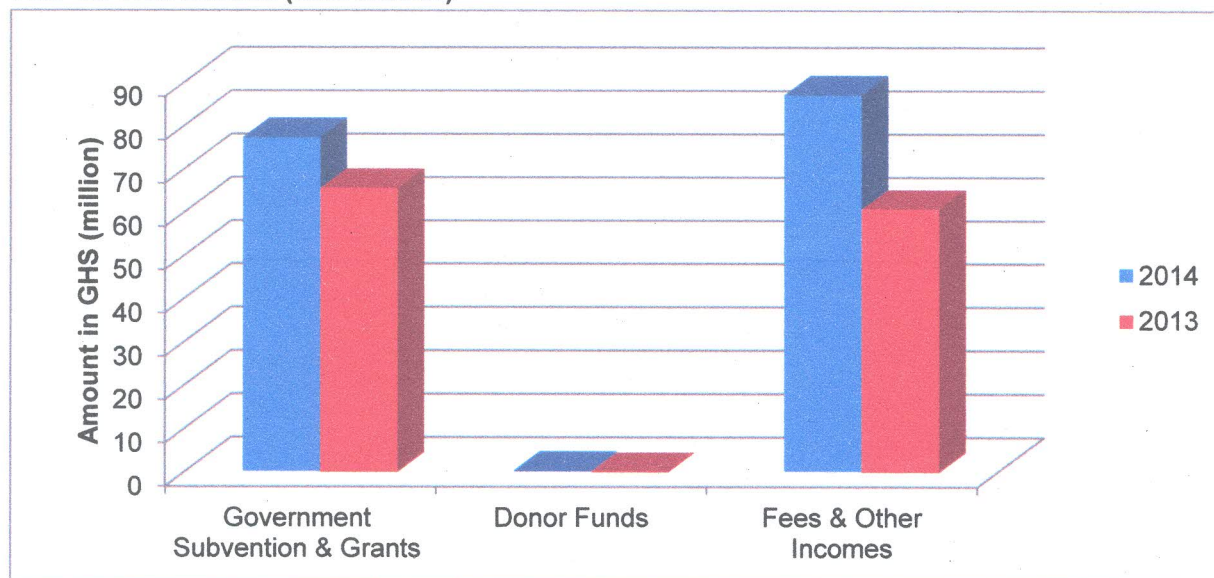
	2014	2013	2012	2011	2010
	GHS'm	GHS'm	GHS'm	GHS'm	GHS'm
Financial Performance and Position					
Government Subvention & Grants	77.2	65.5	50.4	35.2	24.4
Donor Funds	0.1	0.0	0.1	0.2	0.1
Fees & Other Incomes	87.0	60.7	43.2	33.8	26.6
Total Income	164.3	126.2	93.7	69.2	51.1
Cost of Employee Compensation	73.1	69.4	54.0	30.1	26.5
Cost of Goods & Services: Teaching	19.7	16.5	10.3	10.4	8.5
Cost of Goods & Services: Non-Teaching	19.2	18.6	11.5	10.0	5.8
Costs of Investment Written off	14.2	9.6	5.2	4.5	1.3
Total Expenditure	126.2	114.1	81.1	55.0	42.1
Surplus	38.1	12.1	12.6	14.2	8.9
Non-Current Assets	65.8	53.9	38.8	29.4	21.3
Current Assets	60.1	30.8	33.7	30.2	24.4
Current Liabilities	3.3	1.1	1.1	0.7	1.0
Accumulated Fund	122.6	83.7	71.5	58.9	44.8
Student Numbers					
Full-time	26,823	20,615	17,487	16,802	17,630
Distance	14,416	13,256	15,564	20,218	23,746
Sandwich	10,447	10,182	10,409	6,948	8,636
Total number of students as at 31 December	51,686	44,053	43,460	43,968	50,012
Staff Strength					
Teaching Staff	465	449	390	357	381
Non-teaching Staff	1,612	1,637	1,555	1,371	1,330
Total staff as at 31 December	2,077	2,086	1,945	1,728	1,711
Cost of Employee Compensation as a percentage of total expenditure	57.9	60.8	66.6	54.7	62.9

Financial Highlights

Results for the Year

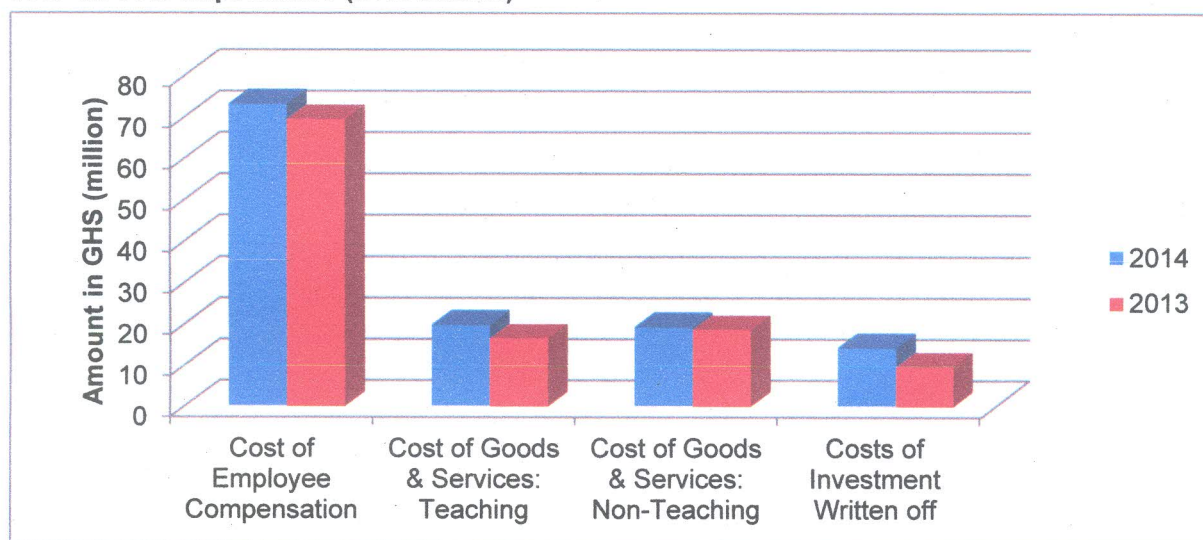
- Total income increased by 30.21% to GHS 164.29 million (2013: GHS 126.18 million).
- Fees and Other Income overtook Government Subvention and Grants as the major source of income, recording 52.94% (2013: 48.09%) of total income.

Year-on-Year Income (GHS million)

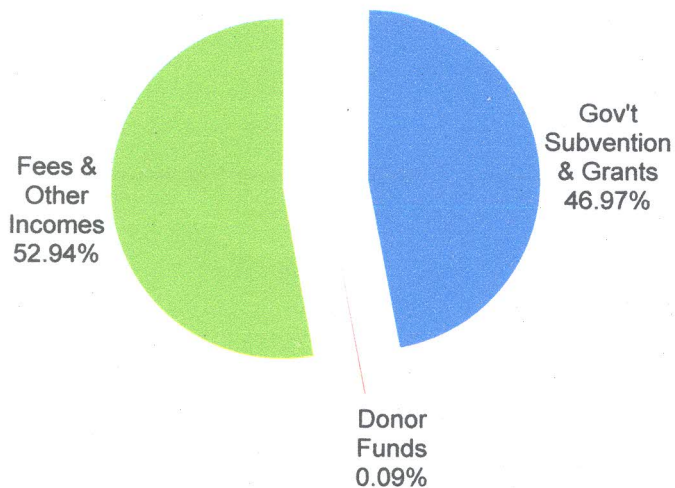


- Total expenditure increased by 10.63% to GHS 126.22 million (2013: GHS 114.09 million).
- Employee compensation continued to be the largest component of total expenditure, recording 57.91% (2013: 60.84%) of total expenditure.

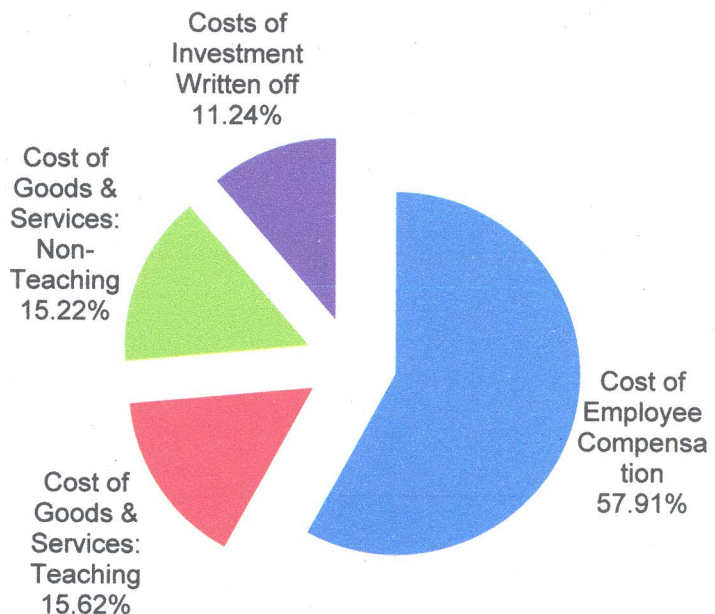
Year-on-Year Expenditure (GHS million)



Major Components of Income

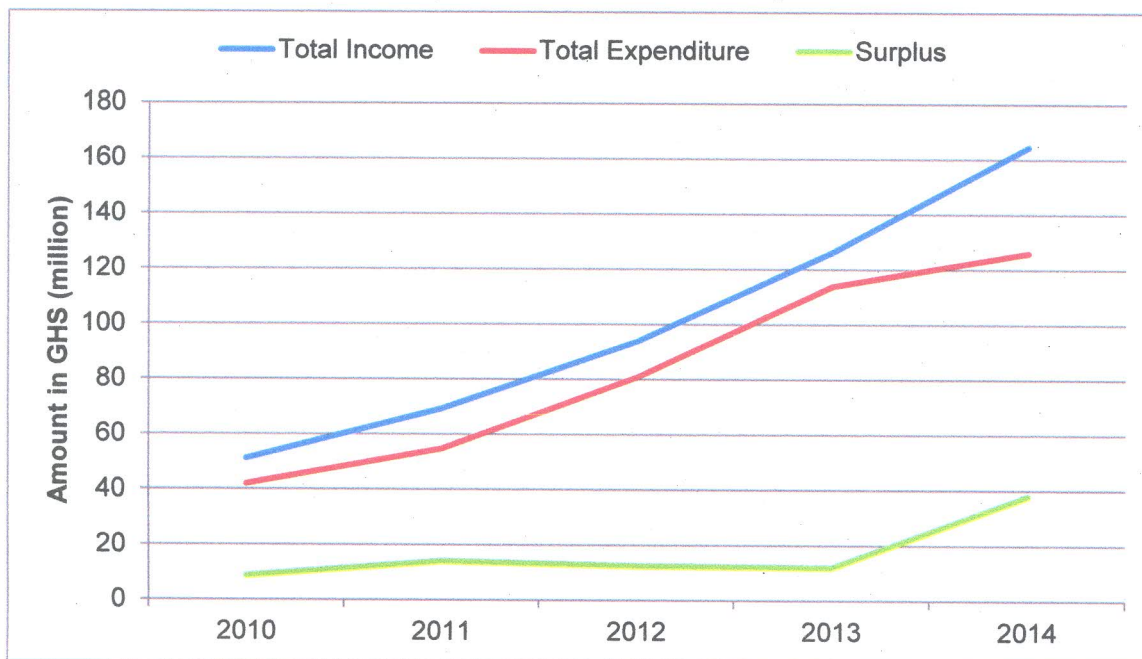


Major Components of Expenditure, 2014



- The surplus for the year transferred to accumulated fund was GHS 38.07 million (2013: GHS 12.08 million).

Trend Analysis of Total Income, Total Expenditure, and Surplus



Governance Statement

The following describes the governance and legal structure of the University. The governance arrangements are set out in the University of Education, Winneba Act 2004 (Act 672) and the University Statutes.

Council

The University Council is the governing body of the University. According to Section 6 (2) of the University of Education, Winneba Act, 2004 (Act 672), the University Council is composed of the following members:

- (a) four persons nominated by the Minister of Education one of whom shall be appointed chairperson;
- (b) the Vice-Chancellor of the University;
- (c) a representative of the Ghana Education Service;
- (d) the Director-General of the Ghana Education Service;
- (e) a representative of Professional Teacher organizations;
- (f) four elected members of Convocation; one from each of the Colleges of the University;
- (g) a representative of the Teachers and Educational Workers Union;
- (h) a representative of the Alumni;
- (i) two students (one for under-graduate and one for postgraduate); and
- (j) a representative of National Council for Tertiary Education (NCTE).

According to Section 9 (7) of the University Act, the following shall attend meetings of the Council but are not entitled to vote on any issue for a decision of the Council:

- (a) the Pro Vice-Chancellor
- (b) the Registrar
- (c) the Finance Officer
- (d) the Principals of the Colleges of the University

The members of the Council are appointed by the President acting in consultation with the Council of State.

The Governing Council is responsible for the management of the University's finances and assets, in accordance with the provisions of the University of Education, Winneba Act, 2004 (Act 672) and the Financial Administration Act, 2003 (ACT 654); and for keeping accounts and records of funds administered by Council.

Council is also responsible for preparing financial statements for each accounting period which give a true and fair view of the state of affairs of the University as at the end of the accounting period, and of the surplus or deficit of the University for the period.

In preparing those financial statements, the Governing Council through the University Management is required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures, disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the University will continue in business.

The Governing Council, through the University Management, is responsible for keeping proper accounting records which disclose with reasonable accuracy, at any time, the financial position of the University. These records enable the University Council to ensure that the financial statements

comply with the relevant legislations and accounting standards. The University Council is also responsible for safeguarding the assets of the University and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Committees of Council

Council is advised by a range of Committees, including nine main Committees that report directly to it on core business:

- the **Professional Advisory Committee** is a technical Committee of Council responsible for advising Council on matters relating to the quality, suitability, and relevance of programmes of training of professional teachers by the University.
- the **Finance Committee** is responsible, for the consideration of the financial resources available to the University and proposing for approval by Council the overall income and expenditure budget, the overall capital budget, and the five year Strategic Plan for the University. The Committee is also responsible for the review of and provision of advice to Council on the University's annual financial statements.
- the **Development Committee** is responsible for all matters concerning the acquisition, development, maintenance and disposal of land, buildings, and property that fall within the functions of the Council.
- the **Appointments and Promotions Board** is responsible for recommending to Council for appointments to Professorial and equivalent grades, and engaging and promoting other Senior Members on behalf of Council.
- the **University Tender Committee** is responsible for advising Council on procurement matters and ensuring that the prescribed processes as detailed in the Public Procurement Act 2003 (Act 663) are duly followed by the University.
- the **Strategic Plan Monitoring Committee** is responsible for the review and provision of advice to Council on the performance of the University in line with the its Corporate Strategic Plan.
- the **Audit Report Implementation Committee** is responsible for the review and provision of advice to Council on the reports of both internal and external reviewers on the various areas of the University's activities.
- the **Grants Steering Committee** is responsible for formulating policy on programmes and project management in the University and supervision implementation of externally funded projects on behalf of Council.
- the **Academic Board** is responsible for advising Council on all matters relating to development of academic policy, promotion of teaching and research as well as admission, examination and award of degrees and certificates.

Nature of Business

The core business of the University is teaching, learning, research and community service. There has been no change in the nature of the business of the University during the year.

Campuses of the University

The University has four Campuses: the Main Campus/Central University Administration at Winneba, College of Technology Education at Kumasi, College of Agriculture Education at Mampong and College of Languages Education at Ajumako. The Main Campus at Winneba trains professional educators in arts, social sciences, humanities and physical sciences. The College of Technology Education trains competent, technical educators while the College of Agriculture Education is committed to current agricultural research. The College of Languages Education specialises in training professional language educators.

The Vice Chancellor's Annual Report

The University Management is required by the University's Statutes to issue an official report known as the Vice Chancellor's Annual Report at each year's congregation. This report is a separate publication which is not part of these annual financial statements. The Vice Chancellor's report gives detailed account of the activities and performances of all sections, departments, institutions, directorates, faculties, schools and colleges of the University. The report highlights all major physical developments and works as well as budgetary performances for the year. The report also spells out ongoing activities/projects and sets out the University's short, medium and long term objectives in accordance with its Strategic Plan.

Approved and signed on 17th December, 2015



DR. THEOPHILUS SENYO ACKORLIE
FINANCE OFFICER



PROF. MAWUTOR AVOKE
VICE-CHANCELLOR

Corporate Information

Membership of Council:

Members of Council - Section 6 (2) of Act 672

Dr. Emmanuel K. Andoh	-	Chairman
Dr. E. G. A. Don Arthur	-	Member
Dr. Ruby Selenu Avotri	-	Member
Mr. T. Kow-Anyaful	-	Member (Deceased 10/06/2014)
Prof. Akwasi Asabere-Ameyaw (VC)	-	Member (Retired 30/09/2015)
Prof. Mawutor Avoke (VC)	-	Member (Appointed 01/10/2015)
Ms. Cecilia Ruby Pomary	-	Member
Mr. Charles Aheto-Tsegah	-	Member (Retired 28/02/2015)
Mr. Jacob A. M. Kor	-	Member (Appointed 01/03/2015)
Mr. Alexander Mawusi Boadi	-	Member
Mr. Stephen Jobson Mitchual	-	Member
Prof. Samuel Asiedu-Addo	-	Member
Prof. Serekye Yaw Annor	-	Member
Prof. George Kankam	-	Member
Mr. James Marshall Buah	-	Member (Deceased 15/09/2015)
Ms. Theresa Ackon	-	Member (Appointed 01/12/2015)
Mr. Francis Teye	-	Member
Mr. Kadiri Abdul-Rahaman	-	Member (Retired 31/05/2014)
Mr. Ibrahim Adams Yaw	-	Member (Appointed 01/06/2014)
Mr. Francis Xavier Adams	-	Member (Retired 31/05/2014)
Mr. Samuel Ofori Danquah	-	Member (Appointed 01/06/2014)
Prof. M. Duwiejua	-	Member (Retired 30/11/2015)
Prof. Mohammed Salifu	-	Member (Appointed 01/12/2015)

Those in Attendance at Meetings of Council - Section 9 (7) of Act 672

Rev. Fr. Prof. Afful-Broni (Pro-VC)	-	In attendance
Dr. C. Y. Akwaa-Mensah (Registrar/Secretary)	-	In attendance
Dr. Theophilus Ackorlie (Finance Officer)	-	In attendance
Prof. James Flolu (Principal, COLTEK)	-	In attendance (Retired 30/09/2014)
Prof. Reynolds Okai (Principal, COLTEK)	-	In attendance (Appointed 01/05/2015)
Prof. Harrison Dapaah (Principal, CAGRIC)	-	In attendance

Corporate Information (continued)**Auditors**

Osei Kwabena & Associates
Chartered Accountants
P.O. Box AN 10276,
Accra North-Ghana

Solicitors

Gaisie Zwennes Hughes & Co.
Legal Practitioners and Notaries Public
American House (2nd Floor)
Kojo Thompson Road, Tudu
P. O. Box 3238, Accra

Bankers

ADB Bank
Akyempim Rural Bank
Assinman Rural Bank
Bank of Ghana
Barclays Bank Ghana
Capital Bank
Ecobank Ghana
Enyan Denkyira Rural Bank
GCB Bank
HFC Bank
Societe Generale Ghana
Standard Chartered Bank
Unibank Ghana
United Bank of Africa Ghana
Zenith Bank Ghana

Registered Office

Main Administration Block,
North Campus
University of Education, Winneba
P. O. Box 25, Winneba, Ghana

INDEPENDENT AUDITORS' REPORT TO UNIVERSITY OF EDUCATION, WINNEBA FOR THE YEAR ENDED 31ST DECEMBER, 2014**Report on the Financial Statements**

We have audited the accompanying financial statements of University of Education, Winneba, which comprise the Statement of Financial Position as at 31st December, 2014, the Statement of Comprehensive Income, Changes in Equity and Cash Flow for the year then ended, and a summary of significant accounting policies and other explanatory notes.

University Council's Responsibility for the Financial Statements

The University Council is responsible for the preparation and fair presentation of these financial statements in accordance with International Accounting Standards. This responsibility includes: designing, implementing and maintaining internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with International Standards on Auditing and Standards issued under the Audit Service Act, 2000 (Act 584). Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal controls relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by Members of Council, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements give a true and fair view of the financial position of University of Education, Winneba for the year ended 31st December, 2014 and of its financial performance and cash flows for the year then ended in accordance with International Accounting Standards and comply with the University of Education, Winneba Act, 2004 (Act 672) and Ghana Companies Code, 1963 (Act 179).

Report on Other Legal and Regulatory Requirements

The Ghana Companies Code, 1963 (Act 179) requires that in carrying out our audit we consider and report on the following matters. We confirm that:

- i. We have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purposes of our audit;
- ii. In our opinion proper books of account have been kept by the University of Education, Winneba so far as appears from our examination of those books; and
- iii. The Statement of Financial Position, Statement of Comprehensive Income, and Income Surplus of the University of Education, Winneba are in agreement with the books of account.

Paul Osei Kwabena

SIGNED BY: PAUL OSEI-KWABENA (ICAG/P/1161)
 FOR AND ON BEHALF OF:
 OSEI KWABENA AND ASSOCIATES (ICAG/F/111)
 (CHARTERED ACCOUNTANTS)
 ACCRA

DATE 17th DEC - 2015

STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 31ST DECEMBER, 2014

		2014	2013
	NOTE	GHS	GHS
Income			
Government Subventions & Grants	2	77,174,576.25	65,487,387.86
Donor Funds	3	145,675.73	12,240.15
Fees and other Incomes	4	86,971,371.96	60,678,249.03
Total Income		164,291,623.94	126,177,877.04
Expenditure			
Cost of Employee Compensation	5	73,096,654.28	69,411,254.27
Cost of Goods & Services-Non Teaching	6	19,216,069.04	16,458,630.88
Cost of Goods & Services-Teaching	7	19,719,632.23	18,604,369.97
Cost of Investment written off	8	14,186,740.91	9,619,873.73
Total Expenditure		126,219,096.46	114,094,128.85
Surplus for the year (Transferred to Accumulated Fund)		38,072,527.48	12,083,748.19

STATEMENT OF FINANCIAL POSITION AS AT 31ST DECEMBER, 2014

	NOTE	2014 GHS	2013 GHS
Assets			
Non-current Assets			
Property, Plant & Equipment	9	65,781,316.74	53,880,902.23
Long Term Investment	10	49,001.14	49,001.14
Total Non-current Assets		65,830,317.88	53,929,903.37
Current Assets			
Inventory	11	300,363.12	66,181.27
Accounts Receivable	12	6,387,692.42	3,821,041.30
Short-Term Investments	13	49,971,156.30	26,559,170.00
Bank and Cash Balances	14	3,397,914.33	334,170.11
Total Current Assets		60,057,126.17	30,780,562.68
Total Assets		125,887,444.05	84,710,466.05
Liabilities and Accumulated Fund			
Current Liabilities			
Accounts Payable	15	3,258,197.67	1,051,178.44
Total Current Liabilities		3,258,197.67	1,051,178.44
Accumulated Fund			
Accumulated Fund		116,957,829.74	78,885,302.26
Revaluation Reserve		4,384,925.49	4,384,925.49
Special Funds	16	1,286,491.15	389,059.86
Total Accumulated Fund		122,629,246.38	83,659,287.61
Total Liabilities and Accumulated Fund		125,887,444.05	84,710,466.06

Approved and signed on 17th December, 2015


 DR. THEOPHILUS SENYO ACKORLIE
 FINANCE OFFICER


 PROF. MAWUTOR AVOKE
 VICE-CHANCELLOR

STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 31ST DECEMBER, 2014

	Accumulated Fund GHS	Special Funds GHS	Revaluation Reserve GHS	Total GHS
Balance at 1st January, 2014	78,885,302.26	389,059.86	4,384,925.49	83,659,287.61
Transfers from statement of comprehensive income	38,072,527.48	-	-	38,072,527.48
Increase in special fund	-	897,431.29	-	897,431.29
Balance at 31st December, 2014	116,957,829.74	1,286,491.15	4,384,925.49	122,629,246.38

STATEMENT OF CASH FLOW FOR THE YEAR ENDED 31ST DECEMBER, 2014

	2014	2013	
	GHS	GHS	
Operating Activities			
Operating Surplus (before Returns on Investment & Servicing of Finance)	32,240,403.43	7,280,171.37	
(Increase)/Decrease in Inventory	(234,181.85)	129,124.79	
(Increase)/Decrease in Accounts Receivable	(2,566,651.12)	140,041.22	
Increase/(Decrease) in Accounts Payable	2,207,019.23	(14,526.58)	
Net Cash Inflow from Operating Activities	31,646,589.69	7,534,810.80	
Investing Activities			
Interest Income Received	6,191,467.29	5,128,706.04	
Interest Paid	(359,343.24)	(325,129.22)	
Additions to Properties, Plant & Equipment	(11,900,414.51)	(15,125,978.13)	
Net Cash Outflow from Investing Activities	(6,068,290.46)	(10,322,401.31)	
Net Cash Inflow/(Outflow) before Financing Activities	25,578,299.23	(2,787,590.51)	
Financing Activities			
Increase in Project/Research/Other Funds	897,431.29	117,189.23	
Net Cash Inflow from Financing Activities	897,431.29	117,189.23	
Increase/(Decrease) in Cash and Cash Equivalents	26,475,730.51	(2,670,401.28)	
Analysis of Changes in Cash and Cash Equivalents during the Year			
Balance as at 1st January	26,893,340.11	29,563,741.39	
Net Cash Inflow/(Outflow) for the year	26,475,730.51	(2,670,401.28)	
Balance as at 31st December	53,369,070.63	26,893,340.11	
Composition of Cash and Cash Equivalents:			
	12/31/2014	CHANGE	1/1/2014
	GHS	GHS	GHS
Short-term Investment	49,971,156.30	23,411,986.30	26,559,170.00
Bank and Cash Balance	3,397,914.33	3,063,744.22	334,170.11
Total	53,369,070.63	26,475,730.52	26,893,340.11

Accounting Policies

The following accounting policies have been approved by the University Council and have been used consistently in dealing with items which are considered material in relation to the University's Financial Statements.

a. Income recognition

Income is recognised in the comprehensive income statement on accrual basis. Income is measured at the fair value of the consideration received or receivable. Amounts disclosed as income are net of returns, trade allowances rebates, and amounts collected on behalf of third parties.

The University recognises income when the amount of income can be reliably measured and it is probable that future economic benefits will flow to the University. The amount of income is not considered to be reliably measured until all contingencies relating to the sale have been resolved. The University bases its estimates on historical results, taking into consideration the type of customer, the type of transaction and the specifics of each arrangement.

Income from Non-Exchange Transactions

Government Subventions and Grants

Subventions and grants received from the Government and other organisations are recognised as income on projects and specific activities for which the grants are released. Income from Government Subventions and Grants are recognised when the event occurs and the asset recognition criteria are met. To the extent that there is a related condition that would give rise to a liability to repay the amount, deferred income is recognised instead of income.

Donor Funds

Income from Donor Funds is measured at fair value and recognised on obtaining control of the asset (cash) if the transfer is free from conditions and it is probable that the economic benefits related to the asset will flow to the University and can be measured reliably.

Income from Exchange Transactions

Student Fees

Student fees and charges are recognised as income in the year of receipt.

Sale of Goods and Rendering of Services

Income is recognised when the significant risks and rewards of ownership of the goods have passed to the buyer and can be measured reliably. Risks and rewards are considered to have passed to the buyer at the time of delivery of the goods to the customer.

Income from rendering a service is recognised only when the University has a right to be compensated, it is probable that compensation will be received, and the amount of income and the stage of completion of a transaction can be reliably measured.

Interest and Fees for use of Property

Interest income is recognised on an accrual basis, taking into account the interest rates applicable to the financial asset.

Fees paid for the use of the University's assets are recognised on accrual basis in accordance with the substance of the relevant agreement.

b. Foreign Currency Transactions

Incomes and expenditures denominated in foreign currencies are translated into Ghana Cedis at the official rates of exchange ruling at the transaction date. Assets and liabilities of the University

denominated in foreign currencies are translated into Ghana Cedis at exchange rates ruling at the end of the University's financial year, 2014: USD 3.20; EUR 3.90; and GBP 4.98 (2013: USD 2.16; EUR 2.99; and GBP 3.57).

Gains and losses resulting from such transactions are included in the net income calculation for the year.

Non-monetary assets and liabilities denominated in foreign currency are valued at the historical exchange rate at acquisition. Open foreign exchange contracts are valued at market value.

c. Financial Instruments

Financial Assets

Financial assets are classified as financial assets at fair value through surplus or deficit, loans and receivables, held-to-maturity investments or available-for-sale financial assets, as appropriate. The University determines the classification of its financial assets at initial recognition.

The University's financial assets include: bank and cash balances, short-term investments (fixed deposits), accounts receivables, unquoted financial instruments, and loans and advances.

The subsequent measurement of financial assets depends on their classification.

Financial assets at fair value through surplus or deficit

Financial assets at fair value through surplus or deficit include financial assets held for trading and financial assets designated upon initial recognition at fair value through surplus or deficit. Financial assets are classified as held for trading if they are acquired for the purpose of selling or repurchasing in the near term. Financial assets in this classification are carried in the statement of financial position at fair value with changes in fair value recognised in surplus or deficit.

In the reporting and the comparative period, none of the University's financial assets qualified for classification as financial assets at fair value through surplus or deficit.

Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. After initial measurement, such financial assets are subsequently measured at amortised cost using the effective interest method.

Included in this classification are loans and advances, and accounts receivables. Loans and advances which are mostly staff and contractors advances are stated in the statement of financial position at the amount of principal and interest outstanding. No provisions for bad and doubtful debts are made.

Receivables are shown in the statement of financial position at their book values without any provision for bad or doubtful debts.

Held-to-maturity

Non-derivative financial assets with fixed or determinable payments and fixed maturities are classified as held to maturity when the University has the positive intention and ability to hold it to maturity. After initial measurement, held-to-maturity financial assets are measured at amortised cost using the effective interest method.

Included in this classification are short-term investments (fixed deposits).

Available-for-sale financial assets

Available-for-sale financial assets are non-derivatives that are either designated in this category or not classified in any of the other categories. They are included in non-current assets unless Management intends to dispose off the investment within 12 months of the statement of financial position date. They are measured at their historical cost.

Included in this classification are the University's investment in the University Bookshop and Universities of Ghana Overseas Office.

Derecognition of Financial Assets

Financial assets are derecognised when the rights to receive cash flows from the financial assets have expired or have been transferred and the University has transferred substantially all the risks and rewards of ownership.

e. Inventory

Inventory is measured at cost upon initial recognition. To the extent that inventory was received through non-exchange transactions (for no cost or for a nominal costs), the cost of the inventory is its fair value at the date of acquisition.

After initial recognition, inventory is measured at the lower of cost and net realisable value. However, to the extent that a class of inventory is distributed or deployed at no charge or for a nominal charge that class of inventory is measured at the lower of cost and current replacement cost.

The University estimates net realisable value as the selling price in the ordinary course of operations, less the estimated costs of competition and the estimated costs necessary to make the sale, exchange, or distribution.

Inventories are recognised as an expense when deployed for utilisation or consumption in the ordinary course of operations of the University.

f. Property, Plant and Equipment

Property, Plant and Equipment owned by the University are stated in the balance sheet at cost or as modified by any revaluation.

Property, Plant and Equipment, except landed properties, are written-off fully (100% depreciation) in the year of purchase against income for that year. Landed properties are depreciated at zero percent (0% depreciation).

Expenditures incurred to replace a component of buildings, that are accounted for separately are capitalised. Other subsequent expenditure is only capitalised, if it is probable that future economic benefits would flow to the institution. All other items are recorded as re-current expenditures.

Capital work-in-progress is recorded at cost as stated on valuation certificate.

g. Employee Benefits*Retirement benefits*

The University provides retirement benefits for its employees through defined contribution plans, namely the Ghana Universities Staff Superannuation Scheme (GUSSS) and the Social Security Fund (SSF) as well as other schemes under the National Pensions Act, 2008, (ACT 766). Defined contribution plans are post-employment benefit plans under which an entity pays fixed contributions into a separate entity (a fund), and will have no legal or constructive obligation to pay further contributions if the fund does not hold sufficient assets to pay all employee benefits relating to

employee service in the current and prior periods. The contributions to fund obligations for the payment of retirement benefits are charged against income in the year in which they become payable.

The University also pays ex-gratia benefit to employees who retire after having served the University for a minimum of 10 years, or die while in the service of the University. The cost of this benefit is charged to the statement of comprehensive income when they are paid.

Medical aid

The University provides post-retirement medical benefit covering the medical expenses of retired staff when certain criteria are met. The cost of these medical benefits is charged to the statement of comprehensive income as and when they are incurred.

h. Taxation

The University is not subject to tax in respect of its functions under the University of Education, Winneba Act.

i. Basis of Consolidation

In accordance with Section 5 of the University of Education, Winneba Act, 2004, (Act 672), the financial statements of the University includes that of all its Colleges and Campuses.

j. Investment

Investments are included in the balance sheet at cost. All investment incomes arising from unrestricted funds (general incomes) are dealt with in the Comprehensive Income Statement. Investment income arising from restricted funds is accrued directly to the funds concerned.

The University does not invest in Government of Ghana Securities.

k. Comparative Information

Where necessary, the University has reclassified comparative information to achieve consistency in disclosure of current financial year data.

l. Cash and Cash Equivalents

Bank and cash balances in the Statement of Financial Position comprise cash at bank and on hand. For the purposes of the Statement of Cash Flows, cash includes cash on hand, cash at bank, and short-term investments (fixed deposits) maturing within less than 365 days.

Notes to the Financial Statements

1.0 Statute and Principal Activities

University of Education, Winneba (the University) is wholly owned by the Government of Ghana, and operates as a public university. Its operations are governed by the University of Education, Winneba Act, 2004 (Act 672).

Under the University of Education, Winneba Act, the principal objectives and functions of the University are:

1. To provide higher education and foster the systematic advancement of the science and art of teacher education;
2. To train tutors for the colleges of education and other tertiary institutions;
3. To provide teachers with professional competence for teaching in pre-tertiary institutions such as pre-school, basic, senior secondary school and non-formal education institution;
4. To foster links between the schools and the community in order to ensure the holistic training of teachers.

In order to meet the above objectives the University is implementing a 5-Year Strategic Plan: 2014-2018.

1.1 Statement of Compliance

The financial statements have been prepared in accordance with International Financial Reporting Standards (IFRS) issued by the International Accounting Standards Board (IASB), and interpretations issued by the Standing Interpretations Committee of the IASB; the Financial Administration Act (FAA) 2003, (Act 654) and the University of Education, Winneba Act, 2004 (Act 672). Where there is a conflict between the IFRS and the FAA, the FAA supersedes.

1.2 Basis of Preparation

The financial statements are presented in Ghana Cedis. They have been prepared under the historical cost convention as modified by the revaluation of certain classes of assets and liabilities to fair value.

The University's accounting policies have been applied consistently to those used in the previous year.

2. Government Subventions & Grants

	2014	2013
	GHS	GHS
Government Subventions	75,785,366.77	55,282,271.27
Grants from GetFund & Other Government Agencies	1,389,209.48	10,205,116.59
	<u>77,174,576.25</u>	<u>65,487,387.86</u>

3. Donor Funds

	2014	2013
	GHS	GHS
Donor Support – External	135,175.73	11,740.15
Donor Support – Internal	10,500.00	500.00
	<u>145,675.73</u>	<u>12,240.15</u>

4. Fees and Other Incomes

	2014	2013
	GHS	GHS
Students Fees	71,105,056.45	49,567,469.30
Other Incomes [†]	15,866,315.51	11,110,779.73
	<u>86,971,371.96</u>	<u>60,678,249.03</u>

[†] Other Incomes include all internally generated funds (IGF) other than student fees. The major components are: Sale of Admission Forms of GHS 4,868,017.50; and Interest on Short-term Investment of GHS 6,180,688.16 (2013: GHS 2,715,957.00 and GHS 5,112,363.58 respectively).

5. Cost of Employee Compensation

	2014	2013
	GHS	GHS
Personal Emoluments : Established Post	66,431,883.48	63,253,460.23
Personal Emoluments : Non- Established Post	570,455.73	705,277.84
13% GUSSS/SSF Employer Contributions	3,574,091.09	2,812,381.56
Part-Time Teaching Costs	2,053,895.72	2,323,988.39
Pensions Costs	466,328.26	316,146.25
	<u>73,096,654.28</u>	<u>69,411,254.27</u>

6. Cost of Goods & Services: Non-Teaching

	2014	2013
	GHS	GHS
Utility Charges	833,594.82	1,435,866.96
Insurance Premium	390,617.13	187,456.63
Academic Board & Other Committee Expenses	601,282.75	889,520.69
Printing & Stationery	965,587.16	758,809.63
Staff Training & Development	3,614,321.66	2,715,227.86
Council & its Sub-Committee Meeting Expenses	987,885.57	939,747.09
Audit Fee & Expenses	177,197.83	112,752.44
Bank Charges	359,343.24	325,129.22
Repairs & Maintenance	3,169,997.78	3,330,164.79
Vehicle and Generator Running Costs	2,218,248.45	1,631,462.44
Other Administration Expenses ^{††}	5,897,992.65	4,132,493.12
	<u>19,216,069.04</u>	<u>16,458,630.88</u>

^{††} Included in Other Administrative Expenses are Medical Expenses of GHS 785,583.93 Health and Sanitation Cost of GHS 697,462.02 and Travel & Transport Cost of GHS 459,588.83 (2013: GHS 785,283.93; GHS 700,439.02 and GHS 445,188.83 respectively).

7. Cost of Goods & Services: Teaching Activities

	2014	2013
	GHS	GHS
Stationary, Teaching & Learning Materials	2,882,777.24	3,736,143.42
Official Academic Ceremonies	1,932,014.26	1,145,418.06
Examination Expenses	3,872,461.57	2,979,400.92
Sports & Games	598,858.95	308,277.45
Sandwich/Part-Time Programme Expenses	6,596,958.77	6,326,231.29
ICT Facility usage cost	173,035.91	1,568,269.13
Scholarship Grant	1,242,469.34	1,157,547.14
Student Internship Programme Cost	780,954.06	709,125.66
Other Academic Service Expenses ^{†††}	1,640,102.13	673,956.90
	<u>19,719,632.23</u>	<u>18,604,369.97</u>

††† Included in Other Academic Service Expenses are Medical Examination Expenses of GHS 312,707.20, Mentors Allowance of GHS 379,798.25 and of Accreditation Expenses of GHS 116,200.33 (2013: GHS 104,527.37; GHS 134,164.00 and GHS 16,816.55 respectively).

8. Cost of Investment Written Off*

	2014	2013
	GHS	GHS
Administrative and ICT Equip. & Software	6,879,209.57	3,539,485.24
Motor Vehicle	2,435,480.46	839,920.94
Furniture & Fittings	1,102,382.05	3,863,581.54
Library Books and Resources	189,457.28	29,887.15
General Rehabilitation Works	755,960.90	1,241,293.95
Academic Gowns	1,397,430.36	0.00
Printing Press Equipment	1,085,614.06	0.00
Other Investment Expenditure ^{††††}	341,206.23	105,704.91
	<u>14,186,740.91</u>	<u>9,619,873.73</u>

* This is Property, Plant and Equipment items other than landed properties which were written-off fully (100% depreciation) in the current year in line with the accounting policy on depreciation.

†††† The components of Other Investment Expenditure are Sports Equipment of GHS 9,821.00 and Household Items of GHS 331,385.23 (2013: GHS 86,490.91 and GHS 19,214.00 respectively).

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9. Property, Plant and Equipment**

	Security							Total GHS
	Land/Office Building GHS	Halls of Residence GHS	Staff Bungalows GHS	Classrooms/ Laboratory GHS	Post/ Walls GHS	WIP GHS		
Balance as at 01/01/2014	7,996,480.26	2,733,669.23	3,854,696.49	5,994,486.69	144,522.11	33,157,047.45	53,880,902.23	
Additions during the year	590,444.00	249,966.66	3,400.00	482,384.39	747.29	10,573,472.17	11,900,414.51	
Balance as at 31/12/2014	8,586,924.26	2,983,635.89	3,858,096.49	6,476,871.08	145,269.40	43,730,519.62	65,781,316.74	

There were no disposals during the year

** This represents landed properties which are depreciated at 0% in line with the accounting policy on depreciation.

10. Long Term Investment

	2014 GHS	2013 GHS
University Bookshop, Winneba	12,972.34	12,972.34
University of Ghana Overseas Office	36,028.80	36,028.80
Total	49,001.14	49,001.14

11. Inventory

	2014 GHS	2013 GHS
General Goods	19,128.12	34,000.00
Farm Stock	281,235.00	32,181.27
Total	300,363.12	66,181.27

12. Accounts Receivable

	2014	2013
	GHS	GHS
Institutional Debtors	74,135.03	764,773.91
Contractors' Current Account	6,173,950.40	2,817,772.80
Staff Debtors/Special Advance/Other Receivables	139,606.99	238,494.59
Total	<u>6,387,692.42</u>	<u>3,821,041.30</u>

13. Short Term Investments***

	2014	2013
	GHS	GHS
Maturing within 91 days	9,538,000.00	6,804,634.50
Maturing after 91 days	40,433,156.30	19,754,535.50
Total	<u>49,971,156.30</u>	<u>26,559,170.00</u>

*** These are restricted funds set aside to pay contractors who are currently working on the numerous development projects at all four Campuses of the University and 6 of the 27 Study Centres (Refer to Note 17).

14. Bank and Cash Balances

	2014	2013
	GHS	GHS
Bank	3,275,288.22	332,355.46
Cash	122,626.11	1,814.65
Total	<u>3,397,914.33</u>	<u>334,170.11</u>

15. Accounts Payable

	2014	2013
	GHS	GHS
Payroll Deduction Payable	1,394,661.73	761,714.86
Other Payables	1,863,535.94	289,463.58
Total	<u>3,258,197.67</u>	<u>1,051,178.44</u>

16. Special Funds

	2014	2013
	GHS	GHS
Project/Research Funds	1,155,436.78	310,044.12
Other Funds	131,054.37	79,015.74
Total	<u>1,286,491.15</u>	<u>389,059.86</u>

17. Capital Commitments and Contingent Liabilities

(a) Capital Commitments

The University has signed various contracts for the construction of infrastructural projects at all its Campuses and 6 of the 27 Study Centres. The outstanding works on these projects for which the University is contractually bound to pay upon submission of certificates by the Consultant, is estimated at over GHS 50 million (2013: over GHS 33 million). Refer to Note 12.

(b) Pending Legal Claims

The following cases are pending in court against the University: Techiman lands, Kumasi lands and Daddyco Construction Co Ltd. The outcome of these cases is not expected to cause any significant financial loss to the University (2013: Same cases).

18. Related Parties

The University regards a related party as a person or an entity with the ability to exert control individually or jointly, or to exercise a significant influence over the University, or vice versa.

(a) The Government of Ghana

University of Education, Winneba is wholly owned by the Government of Ghana (GoG). The University is a Government of Ghana subvented organisation. It operates under the Ministry of Education, through the National Council for Tertiary Education. During the year 2014 the University and its Colleges received a total amount of GHS 75,785,366.77 (2013: GHS 55,282,271.27) in subventions and grants from GoG.

(b) Ghana Education Trust Fund (GETFund)

The University, as a public tertiary educational institution, qualifies for grants under the Ghana Education Trust Fund Act. The GETFund provides both capital and revenue grants to the University. During the year 2014, GETFund provided GHS 518,436.02 to the University and its Colleges in grants. (2013: GHS 8,196,837.75).

(c) The University Bookshop

The University Bookshop is wholly owned by the University. The Bookshop which is also audited separately by the University's Auditors made a surplus of GHS 74,142.22 within the year under review and as at 31st December, 2014 had a net asset of GHS 505,062.32 (2013: GHS 430,920.10). The University is not consolidating the Financial Statements of the Bookshop because its investment in the Bookshop forms an insignificant proportion (less than 0.41%) of the total assets of the University. When the Bookshop account is consolidated, the figures for the Group will be almost the same as the figures for the University.

(d) Ghana Universities Overseas Office

The Ghana Universities Overseas Office is an office established by the Government of Ghana to represent Ghanaian public universities overseas and facilitate their exchange and other activities outside Ghana, especially in Europe and America. The University's investment in the Office, amounting to GHS 36,028.80, is included in Long Term Investments. The Office performs several services on behalf of the public universities in Ghana, including:

- Facilitating recruitment of staff and admission of students from overseas
- Liaising with foreign partners of the public universities as well as their staff on study leave to facilitate exchange of information
- Promoting alumni activities and welfare overseas on behalf of the public universities
- Facilitating procurement of teaching and research materials/equipment from overseas on behalf of the public universities

During the year under review, the Office facilitated the procurement of teaching and research materials/equipment amounting to GHS 441,053.25 on behalf of the University.

(e) Key Management Personnel

Key Management Personnel are those positions that had authority and responsibility for planning, directing, and controlling the activities of the University during 2014. The key Management Personnel, under the Governing Council, can contract on behalf of the University, make financial commitments on behalf of the University and are responsible for the day-to-day management of the University. Section 11 of the University of Education, Winneba Act, 2004 (Act 672), named the following as the Principal Officers of the University:

- (a) the Vice-Chancellor,
- (b) the Pro Vice-Chancellor,
- (c) the Registrar,
- (d) the Finance Officer, and
- (e) the Librarian.

The Principal Officers of the University are the Key Management Personnel of the University and are regarded as related parties.

Position	Responsibilities	Appointment Authority	Date Appointed to Position
Vice-Chancellor	Chief Executive Officer	Governing Council	Previous appointment to 30/09/2015. Current appointment from 01/10/2015
Pro Vice-Chancellor	Deputy Chief Executive Officer	Governing Council	Previous appointment to 28/02/2014. Current appointment from 01/03/2014
Registrar	Chief Administrative Officer	Governing Council	Current appointment from 01/10/2005
Finance Officer	Chief Financial Officer	Governing Council	Current appointment from 07/01/2013
Librarian	Chief Library and Educational Resources Officer	Governing Council	Current appointment from 01/10/2013

The remuneration and other terms of employment for the Key Management Personnel are specified in their respective employment contracts and other pronouncements by the Governing Council. Remuneration packages for the Key Management Personnel comprise the following components:

- Short term employee benefits including:
 - Monetary benefits – consisting of basic salary, allowances, and leave entitlements paid and provided for the entire year or for that part of the year during which the employee occupied the specified position. These form part of amounts expensed in the Statement of Comprehensive Income as Employee Compensation.
 - Non-monetary benefits – consisting of provision of vehicle, accommodation, stewards, drivers, and other fringe benefits.
- Post-employment benefits – including GUSSS/SSF contributions.
- Redundancy payments are not applicable to Principal Officers, however, termination payments may be applicable in particular circumstances.
- Performance related payments may be made as a percentage of extra income generated based on approved rates by the Governing Council.

19. Biological Assets

The University's biological assets are made up farm animals namely cattle, pigs, chicken, sheep, goat, grasscutter, guinea fowl, and rabbit being kept at the University's farms at Winneba and Mampong. Biological assets are held for sale and included in inventory in the Statement of Financial Position.

Biological assets are measured at fair value less cost to sell upon initial recognition, subsequent measurement, and harvest. Fair value is determined as the quoted market price in an active market. Where this is not available, the most recent market price for that type of asset, or market prices for similar or related assets are used. The gain or loss that arises on initial recognition of biological assets at fair value less costs to sell, and from subsequent changes in fair value less cost to sell during a period, are reported in surplus or deficit. Proceeds from sale of harvested biological assets are included in Fees and Other Incomes in the statement of comprehensive income.

The physical quantities and valuations of biological assets as at 31st December, 2014 were as follows:

Biological asset	Quantity			Fair value (GHS)		
	Winneba	Mampong	Total	Winneba	Mampong	Total
Cattle	100	58	158	129,400.00	78,240.00	207,640.00
Pigs	4	16	20	2,200.00	5,536.00	7,736.00
Chicken	869	1,037	1,906	25,710.00	25,925.00	51,635.00
Sheep		56	56		7,072.00	7,072.00
Goat		18	18		1,992.00	1,992.00
Grasscutter		27	27		1,100.00	1,100.00
Guinea fowl		100	100		2,500.00	2,500.00
Rabbit		65	65		1,560.00	1,560.00
Total				157,310.00	123,925.00	281,235.00

Printed by
UEW Printing Press
P. O. Box 25
Winneba