

SECURITY AND FIRE SAFETY ON CAMPUS

BEWARE OF FRAUDSTERS

The theft of electrical gadgets such as laptops, ipads, tablets, mobile phones etc, always rises when Sandwich students assemble. Due to the high number of students who assemble, fraudsters are able to infiltrate and carry out their nefarious activities. They pose as any of the following:

- **IT experts** who are ready and willing to assist you to repair or upgrade your gadgets.
- **Students** who are reading one programme or the other who know someone who can help repair or upgrade your gadgets.
- **Lecturers** who can assist you by loading course material on your gadgets.
- **University Staff** who can assist you in one way or the other with your course or fees.
- **Hostel Owners** who have rooms to let at very cheap rates.
- **Small boys on campus** who offer to run errands for you. Most of them are thieves

Such fraudsters are usually well dressed, speak good English, are decorous and smooth talking and appear to be well mannered. **Beware and stay away from such people.** If you encounter such fraudsters, contact UEW Security immediately.

ALWAYS REMEMBER

- **Only you** can protect yourself by being aware of your surroundings and taking appropriate steps to prevent crime from happening.
- Personal property should **never be left unattended.** Take such items with you if you are leaving the lecture room or residence hall room.
- **Lock your door** whenever you leave your residence hall room.
- Always **lock your door when sleeping.**
- **Do not display** or leave valuables in plain view.

- **Record serial numbers, model numbers and any identification details** of all your gadgets and precious property. It may come in handy if any of them is stolen.
- **Never open the exterior doors** of the building to strangers or non-residents.
- **Always escort** your guests to and from the main entrance doors.
- Always **lock your car doors** and never leave your keys in the vehicle.
- **Avoid walking alone at night.**
- **Refrain from taking shortcuts;** walk where there is plenty of light and traffic.
- **Watch for suspicious persons** in and around campus, buildings and in parking lots and report to Campus Security immediately.
- **Report all thefts** and property losses immediately to the Campus Security.

AREAS TO AVOID AT NIGHT ON UEW WINNEBA CAMPUS

- Foot path linking Pavilion and Faculty Block.
- Foot path linking Faculty and new Bungalows.
- Awake Gate.
- Rough Road linking Graduates Hall and University Hall (GETFUND).
- Lagoon Gate Area in South Campus.

HELP LINES

If you **feel threatened** or you **lose property** or **encounter a suspected fraudster**, report immediately to the Campus Security.

SER	NUMBER	LOCATION	CONTACT PERSON
1	0332 320075	SOUTH CAMPUS SECURITY OFFICE	DUTY OFFICER
2	0332 320077	NORTH CAMPUS SECURITY OFFICE	DUTY OFFICER
3	0322320079	CENTRAL CAMPUS	DUTY OFFICER
4	0268066020	SECURITY HEADQUARTERS	ADMIN OFFICER
5	0244526524	SECURITY HEADQUARTERS	SECURITY OPERATIONS
6	0202041110	SECURITY HEADQUARTERS	DIRECTOR OF SECURITY



RELATIONSHIP WITH THE POLICE

- Cooperation with District/Divisional Police
- Assist with investigations.
- Assist with prosecution
- Assist with campus events, i.e. Congregation, GUSA Games, VIP visits etc.
- Night patrols

STUDENT'S ACCESS TO POLICE

- Direct
- Through UEW Security
- Through the Office of the Dean of Students' Affairs. (OSDA).

FIRE SAFETY

GNFS MANDATE:

- To prevent and manage undesired fires.
- Inspect and offer technical advise
- Rescue and evacuation services
- Provide technical advice for building plans
- Rescue accident victims

MAJOR CAUSES OF FIRE

- Carelessness/Negligence
- Ignorance
- Malicious Ignition

GENERAL SAFETY MEASURES

GAS

- Fill LPG cylinders to exact capacity....
- Do Not go close to Fuel Station Attendant....
- Do Not receive phone calls at Filling Stations...
- Place LPG cylinders outside when cooking.....
- When gas leakage is suspected.....open all windows and DO NOT introduce naked fire.
- Avoid buying 2 in 1 gas stoves

PREVENTING ELECTRICAL FIRES

- Change any partially burnt plugs, sockets, and switches.
- Switch off all electrical gadgets when leaving your rooms.
- Do Not overload extension cables
- Do Not Charge your phones overnight
- Do Not place phones on your bed while charging.
- Do Not cover your heat source.....
- Do Not place fridge close to wall.....
- When your socket or heat source begins to spark, change it immediately.
- Change any partially burnt plugs, sockets, and switches.
- Switch off all electrical gadgets when leaving your rooms.
- Do Not overload extension cables
- Do Not Charge your phones overnight
- Do Not place phones on your bed while charging.
- Do Not cover your heat source.....
- Do Not place fridge close to wall.....
- When your socket or heat source begins to spark, change it immediately.

TYPES OF FIRE EXTINGUISHERS

- Carbon Dioxide (CO₂)
- Dry Chemical Powder
- Foam Compound Extinguisher
- Water

CLASSIFICATION OF FIRES

- CLASS A - Involves solid material like wood, paper. Use water.
- CLASS B - Involves combustible or flammable liquids like petrol oil paints. Use Dry Chemical or foam. CO₂ may be used.
- CLASS C - Involves gases like LPG, butane etc. Use Foam or Dry Chemical Powder.
- CLASS D- Involves metals halogenated . Dry Chemical Powder is used.

