



UNIVERSITY OF EDUCATION, WINNEBA  
**INSTITUTE FOR DISTANCE AND e-LEARNING**

**IDeL**



**ADMISSION BROCHURE**  
2019/2020





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**INSTITUTE FOR DISTANCE e-LEARNING**

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# **Admission Brochure**

## 2019/2020





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**Rev. Fr. Prof. A. Afful-Broni**  
Vice-Chancellor

The University of Education, Winneba is Ghana's premier Teacher Education University. It was established to produce professional educators and to conduct relevant research that will help inform the direction of development of education and educational policies.

Now in her 26th year of its existence, the University has graduated over 80,000 individuals with certificates, diplomas, bachelors and postgraduate degrees. The University has lived up to its mandate by constantly reviewing the content of academic programmes and conducting research to meet the exigencies of the times.

The University has three institutes, two schools, ten faculties and over fifty academic departments. The University runs over 160 undergraduate and postgraduate academic programmes. This brochure gives a quick glimpse of what the University has to offer by distance.









**Prof. Francis Owusu-Mensah (PhD)**  
Director, IDeL

The Institute for Distance and e-Learning, IDeL was created out of the erstwhile Institute for Educational Development and Extension (IEDE) in September, 2017. With an overriding mission of providing high quality distance and e-learning programmes. The mother Institute (IEDE) has been the premier distance education institution in Ghana since 1993. IDeL currently has forty (40) distance learning Centres across the ten 10 regions of Ghana.

UEW recognizes that changing economic and social realities have made it difficult for many people and professionals including teachers to pursue courses in the conventional University settings. Family, job and other social responsibilities mean that some must seek alternative ways of getting the needed education.

It is in recognition of this that, the IEDE of UEW was set up to mount high quality distance education programmes that fit into the ambitions, workplace and lifestyles of most prospective students who desire to pursue higher education.

The Institute started with the Diploma in Basic Education and Post-diploma (B.Ed) degree programme targeted at the numerous teachers with Certificate A and those in Teacher Training Colleges, Secondary and Basic Schools as well as Education Offices who needed to upgrade their qualifications, but were unable to gain admission into any of the tertiary institutions because of limited space.

We have now expanded our programmes to include diploma, post diploma and 4-year degree in Basic Education, Early Childhood Education, Business Management, Accounting Studies, Human Resource Management, English Language Education, Social Studies Education, Mathematics Education and Diploma in Education programmes. We also have postgraduate diploma and masters' programmes. In addition, admission into our distance programmes has been opened to direct Senior High School (SHS), West African School Certificate Examination (WASSCE) and mature applicants.

Take advantage of these educational opportunities to add value to yourself. The Director warmly welcomes you.





A photograph of the University of Education, Winneba campus. In the foreground, there is a green lawn with a concrete path. In the background, a large black wall with gold lettering reads "UNIVERSITY OF EDUCATION, WINNEBA". There are palm trees and other greenery around the wall.

# Brief History of University of Education, Winneba

**T**he University of Education, Winneba (UEW) was established in September, 1992 as a University College under PNDC Law 322. UEW brought together seven diploma awarding colleges located in different towns under one umbrella institution viz the Advanced Teacher Training College, the Specialist Training College and the National Academy of Music, all at Winneba; the School of Ghana Languages, Ajumako; College of Special Education, Akwapim - Mampong; the Advanced Technical Training College, Kumasi;

and the St. Andrews Agricultural Training College, Mampong-Ashanti. On 14th May, 2004 the University of Education, Winneba Act, Act 672 was enacted to upgrade the status of the University College of Education of Winneba to the status of a full University and to provide for related matters. The Winneba campus is the seat of the Vice-Chancellor with satellite campuses at Kumasi, Mampong and Ajumako. The total staffing position is 2,077 while the student population is over 51,686.



## MISSION

To train competent professional teachers for all levels of education as well as conduct research, disseminate knowledge and contribute to educational policy and development.

## VISION

To be an internationally reputable institution for teacher education and research

## UEW CORE VALUES

- Academic Excellence
- Good Corporate Governance
- Service to the Community
- Gender Equity
- Social Inclusiveness
- Teamwork

## UEW SPECIAL STATUS AND MANDATE

The University is charged with the responsibility of producing professional educators to spearhead a new national vision of education aimed at redirecting Ghana's efforts along the path of rapid economic and social development.

The University of Education, Winneba is expected to play a leading role in the country's drive to produce scholars whose knowledge would be fully responsive to the realities and exigencies of contemporary Ghana and the West African sub-region.

# Campuses

## **Winneba**

The Winneba Campus which is the main campus of the University is spread over three sites (North, Central and South) within the Winneba Municipality. The Central Administration of the University is located at the North Campus. The Winneba Campus hosts about 6 Faculties, 2 Schools, 3 Institutes including the IDeL and about 6 Centres.

## **Kumasi**

The Kumasi Campus which hosts the College of Technology Education is about 280 kilometres north-west of Accra and about 320 kilometres away from Winneba, the main campus. The College is made up of the Faculty of Business Education, Faculty of Education and Communication Sciences, Faculty of Technical Education and Faculty of Vocational Education.

## **Asante-Mampong**

The Asante Mampong Campus hosts the College of Agriculture Education and is situated 51 kilometres north-east of Kumasi. The Asante Mampong campus is the home of the Faculty of Agriculture Education and the Faculty of Science and Environment Education.

## **Ajumako**

The Ajumako Campus currently hosts the Department of Akan-Nzema Education, Department of Ewe Education, Department of Gur-Gonja Education and the Department of Ga-Dangme Education of the Faculty of Languages Education. Gradually the Faculty of Languages Education will move from the Winneba Campus to the Ajumako Campus and will eventually become the College of Languages Education.







# OVERVIEW OF IDeL

## BRIEF HISTORY

The Institute for Distance and e-Learning (IDeL) was established in November 1992 as one of the seven academic divisions of the University College of Education, Winneba (UCEW) that is now University of Education, Winneba (UEW).

IDeL was established to contribute to the understanding and solution of educational development problems in Ghana and also provide training and serve as the extension wing of the University College.

It was, therefore, to link the University College with other educational institutions and the community generally in Ghana as well as with the outside world. In addition, IDeL was established to develop a Bachelor of Education (B.Ed.) (In-service) especially in the subject of teacher education to enable diplomate teachers and teacher-trainers to study part-time for a degree without undue disruption in their work schedule.

The founding of IDeL coincided with the decision of the British Overseas Development Administration (ODA) to support quality improvement of education in Ghana in accordance production of better trained teachers for primary, junior secondary and senior secondary schools as well as initial training colleges in a project known as Support for Teacher Education Project (STEP).

IDeL became the base for STEP at UCEW. The British Overseas Development Administration (ODA) through its Support for Teacher Education Project (STEP) provided considerable material assistance to IDeL until the project ended in March 1997.

## VISION

The vision of the Institute is to become a Centre of Excellence for lifelong learning, professional development and personal growth of teachers and other professionals who ultimately become innovative and reflective practitioners in our global technological society.

## MISSION

The mission of the Institute is to provide leadership in the development, provision and maintenance of effective services in education to serving teachers and other educational professionals. Using open Distance and E-learning (ODeL) mode of delivery The Institute for Distance and e-Learning, IDeL is the extension wing of the University of Education, Winneba that is responsible for the distance education programmes of the University. It is also responsible for providing opportunities for student teachers to experience holistic and quality school based teaching experiences as well as providing opportunities for continuing professional development of staff of UEW and professionals from other tertiary and non-tertiary educational institutions.

# IDeL MANAGEMENT

The Director, IDeL, heads the Institute. He provides direction for the daily management of the Institute and reports to the Vice Chancellor and the Academic Board of the University. He is assisted by a Deputy Director. IDeL also has a Registry headed by Deputy Registrar and Finance Section that is headed by an Accountant.

## IDeL ADVISORY BOARD

IDeL is a semi autonomous Institute of the University of Education, Winneba that is governed by an Advisory Board with external representations. The Institute is closely linked with the Faculties and departments of the University through their academic staff who are involved in the activities of its Centres.

## DISTANCE STUDY CENTRES

The Centre for Distance Education provides distance learning at the current forty (40) Study Centres across the ten regions in Ghana. The Study Centres coordinate activities and ensure that communication with UEW is ongoing. They provide a vital link between IDeL, the University and distance students.

Distance Students attend tutorials at the Study Centres to meet fellow students or use the reference facilities. Distance learning materials are dispatched and received at the Study Centres. These materials include the course materials, students' completed assignments and assessment. The Study Centres ensure that the distance education programme runs smoothly.



# DISTANCE STUDY CENTRES

Region	Town/City	Study Centre	Programmes Offered
Ashanti	Asante Mampong	UEW, Mampong Campus	Basic, Early Childhood & Dip. in Education Only
	Ejisu	Ejisuman S.H.S	Basic Education Programmes only
	Kumasi	Kumasi Girls S.H.S	All Programmes
	Kumasi	UEW Campus	Basic, Early Childhood and Dip. In Education
	Obuasi	Fr. Murphy S.H.S	Basic, Early Childhood and Dip. In Education
	Offinso	Offinso College of Education	Basic Education and Dip. In Education
Brong Ahafo	Atebubu	Atebubu College of Education	Basic, Early Childhood Education only
	Bechem	St Joseph's College of Education	Basic, Early Childhood and Dip. In Education
	Sunyani	Twene Amanfo S.H.S	All Programmes
	Techiman	UEW, IDeL, Office/ Good Sheperd Int. Sch.	All Programmes
Central Region	Assin Fosu	Assin Fosu College of Education	Basic, Early childhood and Dip. In Education
	Cape Coast	Cape Coast Technical Institute	All Programmes
	Kasoa	Gateway School Complex	Basic, Early childhood and Business Programmes
	winneba	IDeL, UEW North Campus	All Programmes



Region	Town/City	Study Centre	Programmes Offered
Eastern	Asamankese	Samankese S.H.S	Basic Education programmes only
	Koforiduah	Pope John S.H.S	All Programmes
	Nkawkaw	Nkawkaw S.H.S	Basic, Early childhood and Dip. In Education only
	Odumase-Krobo	Krobo Girls S.H.S	Basic, Early childhood and Dip. In Education only
Greater Accra	Accra	Accra College of Education	Basic, Early childhood and Dip. In Education only
	Accra	Accra Academy	Basic, Early childhood, Dip. In Education & PGEDE only
	Accra	Accra Wesley Girls S.H.S	4-Year Degree & Business Programmes only
	Accra	St. John's Grammar School	All programmes
	Tema	Presby S.H.S, Comm.11	Basic, Early childhood and Dip. In Education only
Northern	Tamale	Bagabaga College of Education	Basic, Early childhood and Dip. In Education only
	Tamale	Northern School of Business	Business & 4-Year Degree programmes only
	Yendi	Yendi S.H.S	Basic Education programmes only
Upper East	Navrongo	St. John Bosco College of Education	All programmes
	Pusiga	Gbewaa College of Education	All programmes
Upper West	Wa	N.J. Ahmadiya College of Edu.	All programmes
Volta	Dambai	Dambai College of Edu.	Basic, Early childhood and Dip. In Education only
	Denu	Three Town S.H.S	All Programmes
	Ho	Ho Technical University	All Programmes
	Hohoe	St. Francis College of Edu.	Basic, Early childhood and Dip. In Education only
	Sogakope	Sogakope S.H.S	Basic, Early childhood and Dip. In Education only

Region	Town/City	Study Centre	Programmes Offered
Western	Axim	Manye Academy	Basic, Early childhood and Dip. In Education only
	Enchi	Enchi College of Edu. Basic	Basic, Early childhood and Dip. In Education only
	Sekondi	Fijai S.H.S	All Programmes
	Sefwi Wiawso	Sefwi Wiawso S.H.S	Basic Education programmes only
	Sefwi Debiso	Bia S.H.T.S	Basic, Early childhood and Dip. In Education only
	Tarkwa	Tarkwa S.H.S	Basic Education & Dip. In Education only





## STUDY CENTRE ADMINISTRATION

Study Centre Coordinators who are appointed at the same level as University lecturers head the Study Centres. They liaise directly with IDeL Management and are responsible for the general administration of the Study Centres, thus, giving a human face to the distance education programme. They are supported by Administrative Officers who are permanent staff of the University stationed at the Study Centres. There are Part-time tutors, who are appointed to support the students through group tutorials, seminars and individual support through workplace visits and feedback on completed assignments.

## TUTORS

Course Coordinators and Course Tutors assist in the delivery of Distance Education courses at IDeL and Study Centres respectively. IDeL has ten (10) subject coordinators in Education, English, Mathematics, Social Studies, ICT, Basic Education, Early Childhood Education, Business Administration (Accounting and Human Resource options) and Postgraduate Studies. About 1,128 tutors handle tutorials in the various courses across the Study Centres throughout the country.

## MODE OF DELIVERY

The mode of delivery for all IDeL programmes is by distance. This includes face-to-face bi-weekly weekend tutorials at the Study Centres, interactive teaching and learning on Moodle Learning Management System, video conferencing via Internet on tablets, and seminars/presentations.

## COURSE MODULES

Distance students are given course books, which are also referred to as course modules/manuals. The modules cover the entire content that students need to complete in the various programmes. Due to the mode of delivery, the books are designed in an interactive manner so that students can feel the "presence of the teacher" as they read the module.

The activities are meant to help learners apply the knowledge they have acquired in the modules.

## TUTORIALS

Tutorials are organized on Saturdays on bi-weekly basis for students at the various Study Centres. Sundays are added only during examinations. Tutors with specialty in the various courses meet students during tutorials to discuss issues concerning their programmes, clarify difficult areas in the course and also give students the opportunity to ask questions that may be boggling their minds as they do their independent studies. The period is also used to counsel students, resolve issues, and also to give course materials to students. Attendance to tutorials is part of continuous assessment and attracts 10% of the marks for continuous assessment.



## EXAMINATIONS

Students are examined in the various courses on a semester basis. The questions are selected from their course books. This means that they do not need additional information from any other source to answer questions during examinations. The preparation and organization of the examination is done at IDeL in Winneba and conducted at the various Study Centres over four weekends (Saturdays and Sundays) in December for the first semester and June for the second semester. Students are required to write two quizzes in each semester before the end of semester examinations.

## IDeL ACADEMIC CALENDAR

The Institute runs a flexible two (2) semester academic calendar. The first semester starts normally in September and ends in January. The second semester starts in March and ends in July.

The schedule and dates for every semester are sent to the Study Centres before each semester begins. These include courses, codes, and coverage areas for quizzes. Tutorials timetable as well as timetable for the quizzes and end of semester examination are also sent to the Study Centres.



# Academic Programmes

## A. DEGREE PROGRAMMES

### CODE PROGRAMMES

036A	B.Ed. in Basic Education (Upper Primary Option)
037A	B.Ed. in Basic Education (Junior High School Option)
042A	B.Ed. in Early Grade Education
046A	B.A. in English Language Education
047A	B.Sc. in Mathematics Education
048A	B.A. in Social Studies Education
040A	Bachelor of Business Administration in Accounting Studies
043A	Bachelor of Business Administration in Human Resource Mgt.

## B. POST-DIPLOMA PROGRAMMES

### CODE PROGRAMMES

036B	Post Diploma (B.Ed.) in Basic Education
042B	Post Diploma (B.Ed.) in Early Childhood Education
046B	Post Diploma (B.A.) in English Language Education
047B	Post Diploma (B.Sc.) in Mathematics Education
048B	Post Diploma (B.A.) in Social Studies Education
040B	Post Diploma (B.B.A.) in Accounting Studies
043B	Post Diploma (B.B.A.) in Human Resource Management

## C. DIPLOMA PROGRAMMES

### CODE PROGRAMMES

036C	Diploma in Basic Education
042C	Diploma in Early Childhood Education
040C	Diploma in Accounting Studies
043C	Diploma in Management Studies
044C	Diploma in Education

## D. POST GRADUATE PROGRAMMES

### CODE PROGRAMMES

045D	Post Graduate Diploma in Education (PGDE)
187D	Master of Education in English
185D	Master of Education in Mathematics
186D	Master of Education in Science
173D	Master of Education in Mentorship



# Definition of Terms

## 1. Direct Applicants:

Applicants who possess the requirements for admission and are selected on the strength of their WASCE/SSSCE/School certificates. They are usually not required to write the university's entrance examination before being admitted.

## 2. Mature Applicants:

Applicants who do not possess the requirements for direct entry and are therefore required to pass the university's entrance examination {General Aptitude Test (GAT) and Subject Area Test (SAT) papers}. Such applicants must:

- i. be at least 25 years by 1st September, 2019, and show proof of their age with any National ID card (SSNIT, Voter ID, Passport, Drivers' License) and a birth certificate or any legitimate documentary proof of date of birth which must be at least five years old at the time of application.
- ii. have a minimum of GCE/SSSCE/WASSCE Certificate or DBS/ RSA Certificate, or an equivalent qualification.
- iii. pass the UEW Entrance Exam in General Aptitude Test (GAT) and Subject Area Test (SAT).

## 3. Post Diploma Applicants:

Tertiary Diploma Certificate holders in relevant subject areas seeking admission for a degree programme in their previous areas/fields of study. This excludes DBS.

## 4. Post Graduate Applicants:

Applicants seeking admission for the Post Graduate Diploma in Education and Master's Degree programmes must possess a first degree in a relevant area.





## Entry Requirements for each of the Programmes are as follows

### A. DEGREE PROGRAMMES

#### A1. BACHELOR OF EDUCATION IN BASIC EDUCATION (UPPER PRIMARY OPTION)

Applicants must possess any ONE of the following:

- i. WASSCE with Credits (A1 – C6) in six (6) subjects including three (3) Core Subjects English Language, Mathematics and Integrated Science or Social Studies, as well as three (3) Elective subjects.
- ii. SSSCE with Credits (A – D) in six (6) subjects comprising three (3) Core Subjects: English Language, Mathematics and Integrated Science or Social Studies, as well as three (3) Elective subjects
- iii. Mature Applicants: Must be 25 years or above (Refer to 'item 2' under 'Definition of Terms' for details).

#### A2. BACHELOR OF EDUCATION IN BASIC EDUCATION (JUNIOR HIGH SCHOOL OPTION)

The entry requirements are the same as items (i) to (iii) of the requirements for the 4-Year Bachelor of Education in Basic Education programme (Upper Primary Option)

#### A3. BACHELOR OF EDUCATION IN EARLY GRADE EDUCATION

The entry requirements are the same as items (i) to (iii) of the requirements for the 4-Year Bachelor of Education in Basic Education programme (Upper Primary Option).



#### A4. BACHELOR OF ARTS IN ENGLISH LANGUAGE EDUCATION

##### a) WASSCE Candidates

- i. Must possess Credits (A1–C6) in six (6) subjects comprising three (3) core subjects: English Language, Mathematics, and Integrated Science, plus
- ii. Science OR Social Studies, plus
- iii. Credits (A1 – C6) in three (3) elective subjects including English Literature.

##### b) SSSCE Candidates

- i. Must possess Credits (A - D) in six (6) subjects comprising three (3) core subjects: English Language, Mathematics, Integrated Science OR Social Studies, plus
- ii. Credits (A – D) in three (3) elective subjects including English Literature

##### c) Mature Applicants:

Must be 25 years or above (Refer to 'item 2' under 'Definition of Terms' for details).

#### A5. BACHELOR OF SCIENCE IN MATHEMATICS EDUCATION

##### (a) WASSCE Candidates

- i. Must possess Credits (A1–C6) in six (6) subjects comprising three (3) core subjects: English Language, Mathematics and Integrated Science, plus
- ii. Credits (A1 – C6) in three (3) elective subjects including Elective Mathematics

##### b) SSSCE Candidates

Must possess Credits (A - D) in six (6) subjects comprising three (3) core subjects: English Language, Mathematics and integrated Science, plus

- i. Credits (A – D) in three (3) elective subjects in General Science or Business including Elective Mathematics with the total aggregate of 24 or better

##### c) Mature Applicants:

Must be 25 years or above (Refer to 'item2' under 'Definition of Terms' for details).



**A6. BACHELOR OF ARTS IN SOCIAL STUDIES EDUCATION****a) WASSCE Holders**

Must have six (6) Credits (A1 – C6) comprising three (3) Core Subjects: English Language, Core Mathematics and Integrated Science OR Social Studies and Credits (A1-C6) in three (3) Elective subjects including two (2) of the following electives: Geography, Economics, History, Government, and CRS/IRS.

**b) SSSCE Candidates**

- i. Must have six (6) Credits (A – D) comprising three (3) Core Subjects: English Language, Core Mathematics and Integrated Science OR Social Studies) and
- ii. Credits (A-D) in three (3) Elective subjects including two (2) of the following electives: Geography, Economics, History and Government.

**c) Mature Applicants**

Must be 25 years or above (Refer to 'item 2' under 'Definition of Terms' for details).

**A7. BACHELOR OF BUSINESS ADMINISTRATION IN ACCOUNTING STUDIES****a) WASSCE Candidates**

- i. Candidate must have Credits in six (6) subjects comprising three (3) core subjects: English Language, Mathematics and Science/ Integrated Science OR Social Studies, plus
- ii. Credits in any other three (3) relevant elective subjects (i.e. Business Management, Financial Accounting, Elective Mathematics, Cost Accounting, Economics, and Business Mathematics).

**b) SSSCE Candidates**

- iii. Candidate must have Credits in six (6) subjects comprising three (3) core subjects: English Language, Mathematics and Science/ Integrated Science OR Social Studies, plus

- i. Credits (A - D) in any two (2) of the following: Business Management, Financial Accounting, Cost Accounting, and Business Mathematics), plus
- ii. A credit pass (A - D) in one (1) of any of the following: Elective Mathematics and Economics.

**c) Mature Applicants**

Must be 25 years or above (Refer to 'item 2' under 'Definition of Terms' for details).

**A8. BACHELOR OF BUSINESS ADMINISTRATION IN HUMAN RESOURCE MGT.**

- i. WASSCE with Credits (A1 – C6) in six (6) subjects including three (3) Core Subjects: English Language, Mathematics and Integrated Science or Social Studies, as well as three (3) Elective subjects with the total aggregate of 36 or better
- ii. SSSCE with Credits (A – D) in six (6) subjects comprising three (3) Core Subjects: English Language, Mathematics and Integrated Science or Social Studies, as well as three (3) Elective subjects with the total aggregate of 24 or better
- iii. Mature Applicants: Must be 25 years or above (Refer to 'item 2' under 'Definition of Terms' for details).



## B. POST DIPLOMA PROGRAMMES

### B1. 2-YEAR POST DIPLOMA (B. ED.) IN BASIC EDUCATION

- (i) Applicants for the 2-year Post Diploma (B.Ed.) in Basic Education programme must be holders of a Diploma in Basic Education (DBE) from the University of Education, Winneba or any recognized University or Institution.
- (ii) Other applicants must possess a Teacher's Diploma in Basic Education awarded to graduates from the Colleges of Education in Ghana.
- (iii) Holders of Tertiary Diploma certificate (other than the DBE) will be placed at level 200 of the 4-Year B.Ed. in Basic Education programme.

### B2. 2-YEAR POST DIPLOMA (B. ED.) IN EARLY CHILDHOOD EDUCATION

- (i) Applicants for the 2-year Post Diploma (B.Ed.) in Early Childhood Education must be holders of a Diploma in Early Childhood Education from the University of Education, Winneba or any recognized University.
- (ii) Other applicants must possess a Teacher's Diploma in Early Childhood awarded to graduates from the Colleges of Education in Ghana.

### B3. 2- YEAR POST DIPLOMA (BACHELOR OF BUSINESS ADMINISTRATION) IN ACCOUNTING STUDIES

- a. Applicants must possess a Diploma in Accounting Studies from the University of Education, Winneba or any recognized University.

- b. Holders of Higher National Diploma (HND) in Accountancy with 2nd Class Lower and above can apply.

### B4. 2- YEAR POST DIPLOMA (BACHELOR OF BUSINESS ADMINISTRATION) IN HUMAN RESOURCE MANAGEMENT

- (i) Applicants must possess the Diploma in Management Studies from the University of Education, Winneba or any recognized University.
- (ii) Holders of Higher National Diploma (HND) or its equivalent in EITHER Human Resource Management, Secretaryship and Management, Accountancy, Marketing, Purchasing & Supply OR any Tertiary Diploma in a relevant area can apply.
- (iii) Holders of Diploma in Basic/Early Childhood Education who want to pursue the Human Resource Mgt. programme will be placed at Level 100 of the 4-Year programme. This excludes DBS holders.

### B5. 3-YEAR POST DIPLOMA (BACHELOR OF ARTS) IN ENGLISH ` LANGUAGE EDUCATION

#### Entry Requirement(s)

Holders of Diploma in Basic Education Certificate with English as their elective area in the Basic Education programme and have at least credit in **Literature-in-English** at WASSCE or SSSCE can apply. Such applicants will be placed at Level 200 of the 4-Year programme.

### **B6. 3-YEAR POST DIPLOMA (BACHELOR OF ARTS) IN SOCIAL STUDIES EDUCATION**

#### **Entry Requirement(s)**

Holders of Diploma in Basic Education Certificate with Social Studies as their elective area in the Basic Education programme and have at least credit in any two (2) of the following Electives: **Geography, Economics, History, Government** at WASSCE or SSSCE can apply. Such applicants will be placed at Level 200 of the 4-Year programme.

### **B7. 3-YEAR POST DIPLOMA (BACHELOR OF SCIENCE) IN MATHEMATICS EDUCATION**

#### **Entry Requirement(s)**

Holders of Diploma in Basic Education Certificate with Mathematics as their elective area in Basic Education programme and have at least credit in Elective Mathematics at SSSCE and WASSCE can apply. Such applicants will be placed at Level 200 of the 4-Year programme.

**NB:** Diploma in Basic Education Certificate Holders who do not meet the WASSCE/SSSCE requirement under B5, B6 and B7 above will be placed at Level 100 of the respective programmes.



## C. DIPLOMA PROGRAMMES

### C1. DIPLOMA IN BASIC EDUCATION

Applicants must possess any ONE of the following:

- i. WASSCE with passes (A1 – C6) in three (3) core subjects:
- ii. English Language, Mathematics and Integrated Science/Social Studies plus credits (A1 – C6) in any two (2) elective subjects.
- iii. SSSCE with Credits (A – D) in Five (5) subjects comprising three (3) Core Subjects: English Language, Mathematics and Integrated Science/Social Studies plus two (2) elective subjects.
- iv. Mature applicants must be 25 years or above (Refer to 'item 2' under 'Definition of Terms' for details).
- v. Teacher's Certificate 'A' from a recognized College of Education or Institution.

### C2. DIPLOMA IN EARLY CHILDHOOD EDUCATION

Applicants must possess any ONE of the following:

- i. The entry requirements are the same as item (i) to (iii) of the requirements for Diploma in Accounting Studies programme.
- ii. Holders of Certificate in Pre-School Education from the University of Education, Winneba can also apply.

### C3. DIPLOMA IN ACCOUNTING STUDIES

Applicants must possess any ONE of the following:

- i. WASSCE with passes (A1 – D7) in three (3) core subjects: English Language, Mathematics & Integrated Science/Social Studies plus credits (A1 – C6) in three (3) relevant elective subjects.
- ii. SSSCE with Credits (A – D) in Six (6) subjects comprising three (3) Core Subjects: English Language, Mathematics & Integrated Science/Social Studies plus three (3) relevant elective subjects.
- iii. Mature applicants must be 25 years or above (Refer to 'item 2' under 'Definition of Terms' for details).



#### C4. DIPLOMA IN MANAGEMENT STUDIES

- i. The entry requirements are the same as those for Diploma in Accounting Studies in addition to the subjects such as Commerce, Office Administration/Practice and Business Management.
- ii. Holders of Private Secretary Certificates can also apply.

#### C5. DIPLOMA IN EDUCATION

Applicants must possess any ONE of the following:

- i. A bachelor's degree in any relevant field of study.
- ii. A tertiary Diploma or a Higher National Diploma (HND) or its equivalent in Engineering, Building and Construction, Agriculture, Nursing, etc.
- iii. An Advanced/Part III Certificate in a trade subject.

NB: This programme is by Direct Entry only. Diploma in Business Studies (DBS) qualification alone cannot be used for admission into this programme.

#### D. POST GRADUATE PROGRAMMES

##### D1. POST GRADUATE DIPLOMA IN EDUCATION (PGDE)

- i. A Bachelors degree from a recognised University in any field of study.
- ii. A satisfactory performance at a screening interview organised by the IDeL , UEW.

##### D2. MASTER OF EDUCATION IN ENGLISH

- i. Applicants should possess a good Bachelor's Degree in English with education component (eg B.A. English Language Edu.) from the University of Education, Winneba (UEW) or its equivalent from a recognised University in the relevant field of study
- ii. Applicants with B.A. or B.Sc. without education must have a Post Graduate Diploma in Education or Diploma in Education.
- iii. Must pass a selection interview

### D3. MASTER OF EDUCATION IN MATHEMATICS

- iv. Applicants should possess a good bachelor's degree in Mathematics with education component (e.g. B.Ed. Mathematics or B.Sc. Mathematics Education.) from the University of Education, Winneba (UEW) or its equivalent from a recognised University in the relevant field of study.
- v. Applicants with B.A. or B.Sc. degree without education must also have a Post Graduate Diploma in Education or Diploma in Education.
- vi. Must pass a selection interview

### D4. MASTER OF EDUCATION IN SCIENCE

- i. Applicants should possess a good bachelor's degree in a Science/Applied Science subject with education component (e.g. B.Sc. Physics Edu.) from the University of Education, Winneba (UEW) or its equivalent from a recognised University in the relevant field of study.
- ii. Applicants with B.Sc. degree without education in the sciences or the applied sciences who are teaching in an educational institution or applied sciences. Such applicants must also have a Post Graduate Diploma in Education or Diploma in Education.
- iii. Must pass a selection interview

### D5. MASTER OF EDUCATION IN MENTORSHIP

- i. Applicants must have a first degree with education component from a recognised University.
- ii. Applicants with B.A. or B.Sc. degree without education must also have a Post Graduate Diploma in Education or Diploma in Education.
- iii. All applicants must pass a selection interview.



# HOW TO APPLY

Application to the Distance Learning Programme for the 2019/2020 Academic Year is by either the **ONLINE mode** or the **Hard Copy Application Forms**.

For the online mode, interested candidates should obtain an Application Voucher from the following Banks/sources: G.C.B. Bank, Ecobank Ghana Ltd, Republic Bank, ADB Bank, Zenith Bank, Fidelity Bank, and Visa Credit/Debit card. International applicants and Ghanaians living abroad should the Visa card.

Applicants should visit the University's website: [www.uew.edu.gh](http://www.uew.edu.gh). Click on **admissiions**, and select **Apply Online>>>**. Login with your **Serial Number** and **PIN**, fill on **apropriate** application form and submit online.

For the hard copy applications, applicants are to purchase a **Banker's Draft in favour of the University of Education, Winneba** and present the draft to any of the under-listed Study Centres near them for the Application Forms.

All completed Hard Copy Application forms should be posted to the University through the address below:

**Deputy Registrar, IDeL  
University of Education, Winneba  
P. O. Box 25, Winneba**





## COST OF APPLICATION FORMS

The cost of the application form for admission to distance programmes for local applicants are as follows:

- i. Direct & Post-Diploma Applicants – Gh¢ 200.00 (Two Hundred Ghana Cedis)
- ii. Mature Applicants – Gh¢ 300.00 (Three Hundred Ghana Cedis – this includes the cost of Study Materials, Preparatory classes and the entrance exams to be organized by the University)
- iii. Post graduate applicants – Gh¢ 250.00 (Two Hundred and Fifty Ghana Cedis)
- iv. Foreign Applicants and Ghanaian Applicants outside Ghana can purchase a set of Application forms online for US \$ 100.00 (One Hundred Dollars)

## SUBMISSION OF COMPLETED APPLICATION FORMS

The closing date for the submission of completed Application Forms is Tuesday, 30th April, 2019 (for Mature Applicants) and Friday, 28th June, 2019 (for Direct& Post Diploma Applicants). All completed Hard

Copy Application Forms should reach the address above.



# NOTES

- i. All certificates other than those from the West African Examination Council (WAEC), the Universities in Ghana and Institutions accredited by the National Accreditation Board should be cleared with the National Accreditation Board and the evaluation report attached to the Application Forms.
- ii. For applicants who have changed their names on marital grounds, only those that have been published in the Gazette will be accepted. Applicants should therefore attach the relevant pages of the Gazette Publication where their names appear and the marriage certificate to the application form.
- iii. Names should be written in full (i.e. initials are not acceptable). Where applicants have initials or abbreviated names on previous documents, they should swear an affidavit to explain the initials and attach copies to the application form.
- iv. Documents attached to the Application Forms are not returnable.
- v. Applicants with GCE Advanced Level certificate should note that such certificates should not be more than five (5) years old at the time of applying.

## ENQUIRIES:

For further enquiries you may call:

Telephone:

0207381668/0248475077/0202041141







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**0248475077**  
**0202041141**

**or visit [www.uew.edu.gh](http://www.uew.edu.gh)**

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