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The University of Education, Winneba is Ghana’s premier Teacher Education University. It was established to produce professional educators and to conduct relevant research that will help inform the direction of development of education and educational policies.

Over twenty four years of its existence, the University has graduated over 70,000 individuals with certificates, diplomas, bachelors and postgraduate degrees. The University has lived up to its mandate by constantly reviewing the content of academic programmes and conducting research to meet the exigencies of the times.

The University has two institutes, two schools, ten faculties and over fifty academic departments. The University runs over 160 undergraduate and postgraduate academic programmes. This brochure gives a quick glimpse of what the University has to offer by distance.
The Institute for Educational Development and Extension, IEDE of the University of Education, Winneba is the premier distance education institution in Ghana since 1993. IEDE currently has thirty-seven (37) distance learning Centres across the ten 10 regions of Ghana.

We recognize that changing economic and social realities has made it difficult for many people and professionals including teachers to pursue courses in the conventional University settings. Family, job and other social responsibilities mean that some must seek alternative ways of getting the needed education.

It is in recognition of this that, the IEDE of UEW was set up to mount high quality distance education programmes that fit into the ambitions, workplace and lifestyles of most prospective students who desire to pursue higher education.

The Institute started with the Diploma in Basic Education and Post-diploma B.Ed degree programme targeted at the numerous teachers with Certificate A and those in Teacher Training Colleges, Secondary and Basic Schools as well as Education Offices who needed to upgrade their qualifications, but were unable to gain admission into any of the tertiary institutions because of limited space.

We have now expanded our programmes to include diploma, post diploma and 4-year degree in Early Childhood Education, Business Management, Accounting Studies, Human Resource Management, English Language Education, Social Studies Education, Mathematics Education, 3-Year B.Ed. in Basic Education and 1-Year Diploma in Education. We also have postgraduate diploma and masters’ programmes.

In addition, admission into our distance programmes has been opened to direct Senior High School (SHS), West African School Certificate Examination (WASSCE) and mature applicants.

Through our Centre for Continuing Education (CCE), IEDE offers opportunities for the professional development of staff of tertiary and other educational institutions. Our Centre for Teacher Development and Action Research (CETDAR) offers opportunities for student teachers to gain school-based teaching experience. This brochure gives you more information about the IEDE and what we offer.
On 14th May, 2004 the University of Education Act, Act 672 was enacted to upgrade the status of the University College of Education of Winneba to the status of a full University and to provide for related matters. The University of Education, Winneba (UEW) was established in September, 1992 as a University College under PNDC Law 322. UEW brought together seven diploma awarding colleges located in different towns under one umbrella institution viz the Advanced Teacher Training College, the Specialist Training College and the National Academy of Music, all at Winneba; the School of Ghana Languages, Ajumako; College of Special Education, Akwapim-Mampong; the Advanced Technical Training College, Kumasi; and the St. Andrews Agricultural Training College, Mampong-Ashanti. The Winneba campus is the seat of the Vice-Chancellor with satellite campuses at Kumasi, Mampong and Ajumako. The total staffing position is 2,077 while the student population is over 57,000.
MISSION
To train competent professional teachers for all levels of education as well as conduct research, disseminate knowledge and contribute to educational policy and development.

VISION
To be an internationally reputable institution for teacher education and research

SPECIAL STATUS AND MANDATE
The University is charged with the responsibility of producing professional educators to spearhead a new national vision of education aimed at redirecting Ghana’s efforts along the path of rapid economic and social development.

The University of Education, Winneba is expected to play a leading role in the country’s drive to produce scholars whose knowledge would be fully responsive to the realities and exigencies of contemporary Ghana and the West African sub-region.

CORE VALUES
» Academic Excellence
» Service to Community
» Good Corporate Governance
» Judicious Utilization and Management of Funds
» Gender Equity and Social Inclusiveness
» Teamwork and Partnerships Development
» Positive Work Attitude
» Environmental Responsibility
The Winneba Campus which is the main campus of the University is spread over three sites (North, Central and South) within the Winneba Municipality. The Central Administration of the University is located at the North Campus. The Winneba Campus hosts the following Faculties, Schools, Institutes, Centres and offices:

- Faculty of Educational Studies
- Faculty of Foreign Languages and Communication
- Faculty of Science Education
- Faculty of Social Sciences Education
- School of Creative Arts
- School of Graduate Studies
- Faculty of Education and Communication Sciences
- Faculty of Ghanaian Languages Education
- Institute for Educational Development and Extension (IEDE)
- Institute for Educational Research and Innovation Studies (IERIS)
- Centre For African Studies
- Centre For Conflict, Human Rights And Peace Studies
- Centre For Speech And Hearing Services
- Centre For Educational Policy Studies
- National Centre For Research Into Basic Education
- Centre For Sch. and Community Science and Tech. Studies
- Office for Institutional Advancement
- Gender Directorate
- Counselling Centre
- Educational Resource Centre
- Centre for international Programmes
- Division of Publications and Communication
KUMASI CAMPUS
The Kumasi Campus which hosts the College of Technology Education is about 280 kilometres north-west of Accra and about 320 kilometres away from Winneba, the main campus. The College is made up of the Faculty of Business Education, Faculty of Education and Communication Sciences, Faculty of Technical Education and Faculty of Vocational Education.

AJUMAKO CAMPUS
The Ajumako campus host the College of Languages Education. Presently, the campus is the home of the Faculty of Ghanaian Languages Education.

In the future, the Faculty of Foreign Languages, Linguistics and Communication Studies will also move from the Winneba campus to Ajumako campus.

ASANTE-MAMPONG CAMPUS
The Asante Mampong Campus hosts the College of Agriculture Education and is situated 51 kilometres north-east of Kumasi. The Asante Mampong campus is the home of the Faculty of Agriculture Education and the Faculty of Science and Environment Education.
OVERVIEW OF IEDE

VISION
The vision of the Institute is to become a Centre of Excellence for lifelong learning, professional development and personal growth of teachers and other professionals who ultimately become innovative and reflective practitioners in our global technological society.

MISSION
The mission of the Institute is to provide leadership in the development, provision and maintenance of effective services in education to serving teachers and other educational professionals. Using open Distance and E-learning (ODel) mode of delivery. The Institute for Educational Development and Extension, IEDE is the extension wing of the University of Education, Winneba that is responsible for the distance education programmes of the University. It is also responsible for providing opportunities for student teachers to experience holistic and quality school based teaching experiences as well as providing opportunities for continuing professional development of staff of UEW and professionals from other tertiary and non-tertiary educational institutions.
The Institute for Educational Development and Extension (IEDE) was established in September 1993 as one of the seven academic divisions of the University College of Education, Winneba (UCEW) that is now University of Education, Winneba (UEW).

IEDE was established to contribute to the understanding and solution of educational development problems in Ghana and also provide training and serve as the extension wing of the University College. It was, therefore, to link the University College with other educational institutions and the community generally in Ghana as well as with the outside world. In addition, IEDE was established to develop a Bachelor of Education (B.Ed) (In-service) especially in the subject of teacher education to enable diplomate teachers and teacher-trainers to study part-time for a degree without undue disruption in their work schedule.

The founding of IEDE coincided with the decision of the British Overseas Development Administration (ODA) to support quality improvement of education in Ghana in accordance with the Education Reform Programme by assisting with the production of better trained teachers for primary, junior secondary and senior secondary schools as well as initial training colleges in a project known as Support for Teacher Education Project (STEP). IEDE became the base for STEP at UCEW. The British Overseas Development Administration (ODA) through its Support for Teacher Education Project (STEP) provided considerable material assistance to IEDE until the project ended in March 1997.
IEDE

ADVISORY BOARD

IEDE is a semi autonomous Institute of the University of Education, Winneba that is governed by an Advisory Board with external representations. The Institute is closely linked with the Faculties and departments of the University through their academic staff who are involved in the activities of its Centres.

IEDE

MANAGEMENT

The Director, IEDE, heads the Institute. He provides direction for the daily management of the Institute and reports to the Vice Chancellor and the Academic Board of the University. There are three (3) Heads of Centres or Departments namely: Head, Centre for Distance Education (CDE), Centre for Teacher Development and Action Research (CETDAR) and Centre for Continuing Education (CCE). IEDE also has a Registry headed by Deputy Registrar and Finance Section that is headed by an Accountant.

There are ten (10) Unit heads and nine (9) Course Coordinators for the distance programmes in Education, English, Mathematics, Science, Agricultural Science, Home Economics, Social Studies, ICT and postgraduate studies. IEDE also has 37 Study Centre Coordinators.

IEDE

CENTRES/DEPARTMENTS

The Institute runs its programmes through its three main Centres or Departments namely:

» Centre for Distance Education, (CDE)
» Centre for Continuing Education (CCE) and
» Centre for Teacher Development and Action Research (CETDAR).

CENTRE FOR DISTANCE EDUCATION (CDE)

The Centre for Distance Education is responsible for producing highly qualified teachers for pre-tertiary institutions in Ghana through improved Distance Education delivery system. It provides distance education programmes to serving professional teachers and non-teachers at the Diploma, Post Diploma (2 year Bachelors) degree, postgraduate Diploma and Masters degree levels.

The Centre runs the programmes through the current 37 distance Study Centres across the country. The Centre also trains course module writers, editors, online courseware developers and lecturers in online tutoring. Units under the CDE include Students’ Progress and Assessment Unit, Research, Quality Assurance and Training Unit, Materials Production Unit, Technology in Distance Education Unit, Course Coordinators and 33 Study Centres across the country.
The Center for Teacher Development and Action Research (CETDAR) is responsible for the organization of student placements in schools and colleges for internship experience, train teachers as mentors for students on internship and the conduct Action Research.

The overriding mission of the Centre is to provide student teachers with holistic and quality school based teaching experiences that promote research, reflective teaching and learning, and commitment to lifelong learning in the teaching profession. The Centre also runs the MEd in Mentorship programme.

It also designs and delivers residential and non-residential training, education and development programmes. High quality workshops and training courses are available covering many different skills and areas of development. The Centre runs the Postgraduate Diploma in Teaching and Learning in Higher Education Institutions (PGDTLHEI) by Sandwich.

The Centre for Distance Education provides distance learning at the current thirty – seven (37) Study Centres across the ten regions in Ghana. The Study Centres coordinate activities and ensure that communication with UEW is ongoing. They provide a vital link between IEDE/UEW and distance students.

Distance Students attend tutorials at the Study Centres to meet fellow students or use the reference facilities. Distance learning materials are dispatched and received at the Study Centres. These materials include the course materials, students’ completed assignments and assessment. The Study Centres ensure that the distance education programme runs smoothly.

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## Distance Study Centres

<table>
<thead>
<tr>
<th>Region</th>
<th>Centre Code</th>
<th>Town/City</th>
<th>Study Centre</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ashanti</td>
<td>AR01</td>
<td>Asante</td>
<td>UEW, Mampong Campus</td>
</tr>
<tr>
<td></td>
<td>AR28</td>
<td>Ejisu</td>
<td>Ejisuman S.H.S.</td>
</tr>
<tr>
<td></td>
<td>AR02</td>
<td>Kumasi</td>
<td>Kumasi Girls S.H.S.</td>
</tr>
<tr>
<td></td>
<td>AR03</td>
<td>Kumasi</td>
<td>UEW Campus/Asanteman S.H.S.</td>
</tr>
<tr>
<td></td>
<td>AR04</td>
<td>Obuasi</td>
<td>Fr. Murphy S.H.S.</td>
</tr>
<tr>
<td></td>
<td>AR34</td>
<td>Offinso</td>
<td>Offinso College of Education</td>
</tr>
<tr>
<td>Brong Ahafo</td>
<td>BA05</td>
<td>Atebubu</td>
<td>Atebubu College of Education</td>
</tr>
<tr>
<td></td>
<td>BA06</td>
<td>Bechem</td>
<td>St. Joseph’s College of Edu.</td>
</tr>
<tr>
<td></td>
<td>BA07</td>
<td>Sunyani</td>
<td>Twene Amanfo SHTS</td>
</tr>
<tr>
<td></td>
<td>BA08</td>
<td>Techiman</td>
<td>UEW, CDE Office/Mt. Carmel Girls S.H.S.</td>
</tr>
<tr>
<td>Central</td>
<td>CR09</td>
<td>Assin Fosu</td>
<td>Assin Fosu College of Edu.</td>
</tr>
<tr>
<td></td>
<td>CR10</td>
<td>Cape Coast</td>
<td>Academy of Christ the King</td>
</tr>
<tr>
<td></td>
<td>CR11</td>
<td>Winneba</td>
<td>IEDE, UEW North Campus</td>
</tr>
<tr>
<td>Eastern</td>
<td>ER29</td>
<td>Asamankese</td>
<td>Asamankese S.H.S.</td>
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<td></td>
<td>ER12</td>
<td>Koforidua</td>
<td>Pope John S.H.S.</td>
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<td>ER13</td>
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<td></td>
<td>ER30</td>
<td>Odumase-Krobo</td>
<td>Krobo Girls S.H.S.</td>
</tr>
<tr>
<td>Greater Accra</td>
<td>GR14</td>
<td>Accra</td>
<td>Accra College of Education</td>
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<tr>
<td></td>
<td>GR15</td>
<td>Accra</td>
<td>Accra Academy</td>
</tr>
<tr>
<td></td>
<td>GR35</td>
<td>Accra</td>
<td>Accra High School</td>
</tr>
<tr>
<td></td>
<td>GR16</td>
<td>Tema</td>
<td>Tema Presby S.H.S., Comm. 11</td>
</tr>
<tr>
<td>Northern</td>
<td>NR17</td>
<td>Tamale</td>
<td>Bagabaqa College of Education</td>
</tr>
<tr>
<td></td>
<td>NR36</td>
<td>Tamale</td>
<td>Northern School of Business</td>
</tr>
<tr>
<td></td>
<td>NR31</td>
<td>Yendi</td>
<td>Yendi Senir High School</td>
</tr>
<tr>
<td>Upper East</td>
<td>UE18</td>
<td>Navrongo</td>
<td>St. John Bosco College of Edu.</td>
</tr>
<tr>
<td></td>
<td>UE37</td>
<td>Pusiga</td>
<td>Gbewaa College of Education</td>
</tr>
<tr>
<td>Upper West</td>
<td>UW19</td>
<td>Wa</td>
<td>N. J. Ahmadiyya College of Edu.</td>
</tr>
<tr>
<td>Volta</td>
<td>VR20</td>
<td>Dambai</td>
<td>Dambai College of Education</td>
</tr>
<tr>
<td></td>
<td>VR32</td>
<td>Denu</td>
<td>Three Town S.H.S.</td>
</tr>
<tr>
<td></td>
<td>VR21</td>
<td>Ho</td>
<td>Ho Polytechnic</td>
</tr>
<tr>
<td></td>
<td>VR22</td>
<td>Hohoe</td>
<td>St. Francis College of Edu.</td>
</tr>
<tr>
<td></td>
<td>VR23</td>
<td>Sogakope</td>
<td>Sogakope S.H.S.</td>
</tr>
<tr>
<td>Western</td>
<td>WR24</td>
<td>Axim</td>
<td>Manye Academy</td>
</tr>
<tr>
<td></td>
<td>WR25</td>
<td>Enchi</td>
<td>Enchi College of Education</td>
</tr>
<tr>
<td></td>
<td>WR26</td>
<td>Sekondi</td>
<td>Fijai S.H.S.</td>
</tr>
<tr>
<td></td>
<td>WR33</td>
<td>Sefwi-Wiawso</td>
<td>Sefwi-Wiawso S.H.S.</td>
</tr>
<tr>
<td></td>
<td>WR27</td>
<td>Tarkwa</td>
<td>Tarkwa S.H.S.</td>
</tr>
</tbody>
</table>
STUDY CENTRE COORDINATORS AND TUTORS

Study Centre Coordinators (fulltime and part-time) who are appointed at the same level as University lecturers head the Study Centres. They liaise directly with IEDE/ UEW and are responsible for the general administration of the Study Centres, thus, giving a human face to the distance education programme. They are supported by Administrative Officers who are permanent staff of the University stationed at the Study Centres. There are Part-time tutors, who are appointed to support the students through group tutorials, seminars and individual support through workplace visits and feedback on completed assignments.

MODE OF DELIVERY

The mode of delivery for all IEDE programmes is by distance. This includes face-to-face bi-weekly weekend tutorials at the Study Centres, interactive teaching and learning on Moodle Learning Management System, video conferencing via Internet on tablets, and seminars/presentations. The Postgraduate Diploma in Teaching and Learning in Higher Education Institutions (PGDTLHEI) programme of CCE runs on sandwich basis.

TABLETS USAGE

As new technologies emerge for instructional purposes, IEDE has integrated technology in the delivery of its distance education programmes. Tablet devices with close user group sim cards to provide Internet connectivity throughout the year have been given to students.

The tablets also contain the course manuals which can be downloaded from the UEW Distance App on google play store to enable the students have access to learning anywhere, anytime, with ease. Students also have the opportunity to interact with their coordinators, administrators, colleagues and tutors virtually.

COURSE BOOKS

Distance students are given course books, which are also referred to as course modules/manuals. The modules cover the entire content that students need to complete in the various programmes. Due to the mode of delivery, the books are designed in an interactive manner so that students can feel the “presence of the teacher” as they read. The books also have activities for students to do. The activities are possible questions students are likely to ask instructors in a traditional classroom setting, among others.
TUTORIALS
Tutorials are organized on Saturdays on bi-weekly basis for students at the various Study Centres. Sundays are added only during examinations. Tutors with specialty in the various courses meet students during tutorials to discuss issues concerning their programmes, clarify difficult areas in the course and also give students the opportunity to ask questions that maybe boggling their minds as they do their independent studies. The period is also used to counsel students, resolve issues, and also to give course materials to students.

EXAMINATIONS
Students are examined in the various courses on a semester basis. The questions are selected from their course books. This means that they do not need additional information from any other source to answer questions during examinations. The preparation and organization of the examination is done at IEDE in Winneba and conducted at the various Study Centres over three weekends (Saturdays and Sundays) in December for the first semester and June for the second semester. Students write two quizzes in each semester before the end of semester examinations.

ACADEMIC CALENDAR
The Institute runs a flexible two (2) semester academic calendar. The first semester starts normally in August and ends in December. The second semester starts in February and ends in May.

The schedule and dates for every semester are sent to the Study Centres before each semester begins. These include courses, codes, and coverage areas for quizzes. Tutorial timetable as well as timetable for the quizzes and end of semester examination are also sent to the Study Centres.

VIDEO CONFERENCING
The University has video conferencing facilities in Winneba, Kumasi and Techiman Study Centres. These facilities will be used to provide a synchronous interaction between tutors and students at Study Centres. Video instruction will be delivered from a central point (IEDE office in Winneba) and students at all Study Centres will have the opportunity to be part at the same time. Students can ask the instructor questions for instant response. Students who are absent could be given recorded sessions.
ACADEMIC PROGRAMMES
### A. DEGREE PROGRAMMES

<table>
<thead>
<tr>
<th>CODE</th>
<th>PROGRAMME</th>
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</thead>
<tbody>
<tr>
<td>036A</td>
<td>4-year B.Ed. in Basic Education</td>
</tr>
<tr>
<td>042A</td>
<td>4-year B.Ed. in Early Childhood Education</td>
</tr>
<tr>
<td>046A</td>
<td>4-year B.A. in English Language Education</td>
</tr>
<tr>
<td>047A</td>
<td>4-year B.Sc. in Mathematics Education</td>
</tr>
<tr>
<td>048A</td>
<td>4-year B.A. in Social Studies Education</td>
</tr>
<tr>
<td>040A</td>
<td>4-year Bachelor of Business Administration in Accounting Studies</td>
</tr>
<tr>
<td>043A</td>
<td>4-year Bachelor of Business Administration in Human Resource Mgt.</td>
</tr>
</tbody>
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### B. POST DIPLOMA PROGRAMMES

<table>
<thead>
<tr>
<th>CODE</th>
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<tbody>
<tr>
<td>036B</td>
<td>2-year Post Diploma (Bachelor of Education) in Basic Education</td>
</tr>
<tr>
<td>042B</td>
<td>2-year Post Diploma (Bachelor of Education) in Early Childhood Education</td>
</tr>
<tr>
<td>036F</td>
<td>3-year Post Diploma (Bachelor of Education) in Basic Education</td>
</tr>
<tr>
<td>040B</td>
<td>2-year Bachelor of Business Administration in Accounting Studies</td>
</tr>
<tr>
<td>043B</td>
<td>2-year Bachelor of Business Administration in Human Resource Management</td>
</tr>
</tbody>
</table>
## C. DIPLOMA PROGRAMMES

<table>
<thead>
<tr>
<th>CODE</th>
<th>PROGRAMME</th>
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</thead>
<tbody>
<tr>
<td>036C</td>
<td>3-year Diploma in Basic Education</td>
</tr>
<tr>
<td>042C</td>
<td>3-year Diploma in Early Childhood Education</td>
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<td>040C</td>
<td>3-year Diploma in Accounting Studies</td>
</tr>
<tr>
<td>043C</td>
<td>3-year Diploma in Management Studies</td>
</tr>
<tr>
<td>044C</td>
<td>1-year Diploma in Education</td>
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## D. POST GRADUATE PROGRAMMES

<table>
<thead>
<tr>
<th>CODE</th>
<th>PROGRAMME</th>
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<tbody>
<tr>
<td>045D</td>
<td>1-Year Post Graduate Diploma in Education (PGDE)</td>
</tr>
<tr>
<td>187D</td>
<td>1-Year Master of Education in English</td>
</tr>
<tr>
<td>185D</td>
<td>1-Year Master of Education in Mathematics</td>
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<tr>
<td>186D</td>
<td>1-Year Master of Education in Science</td>
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<tr>
<td>173D</td>
<td>1-Year Master of Education in Mentorship</td>
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</table>
DEFINITION OF TERMS

1. **Direct Applicants:** Applicants who possess the requirements for admission and are selected on the strength of their WASCE/SSSCE/School certificates. They are usually not required to write the university’s entrance examination before being admitted.

2. **Mature Applicants:** Applicants who do not possess the requirements for direct entry and are therefore required to write the university’s entrance examination. Such applicants must be at least 25 years by 1st August, 2017, and show proof of their age with a birth certificate or any legitimate documentary proof of date of birth which must be at least three years old at the time of application.

3. **Post Diploma Applicants:** Tertiary Diploma Certificate holders in relevant subject areas seeking admission for 2-Year Top-up programmes for a degree in their previous areas/fields of study.

4. **Post Graduate Applicants:** Applicants seeking admission for the Post Graduate Diploma in Education and Master’s Degree programmes must possess a first degree in a relevant area.
ENTRY REQUIREMENTS FOR EACH OF THE PROGRAMMES ARE AS FOLLOWS:

A. DEGREE PROGRAMMES

A1. 4-YEAR BACHELOR OF EDUCATION IN BASIC EDUCATION

Applicants must possess any ONE of the following:

(i) WASSCE with Credits (A1 – C6) in six (6) subjects including three (3) Core Subjects: English Language, Mathematics and Integrated Science or Social Studies, as well as three (3) Elective subjects with the total aggregate of 36 or better

(ii) SSSCE with Credits (A – D) in six (6) subjects comprising three (3) Core Subjects: English Language, Mathematics and Integrated Science or Social Studies, as well as three (3) Elective subjects with the total aggregate of 24 or better

(iii) GCE Advanced Level with Credits in three (3) subjects (at least, one of the passes should be Grade D or better). Also, the applicant must have had Credits (Grade 6) in five GCE Ordinary Level subjects including English Language, Mathematics and a Science subject (for non-science students) and an Arts subject (for Science students).

(iv) Mature Applicants: Must be 25 years or above (Refer to ‘item 2’ under ‘Definition of Terms’ for details).

A2. 4-YEAR BACHELOR OF EDUCATION IN EARLY CHILDHOOD EDUCATION

The entry requirements are the same as those for 4-Year Bachelor of Education in Basic Education

A3. 4-YEAR BACHELOR OF ARTS IN ENGLISH LANGUAGE EDUCATION

a) WASSCE Candidates

(i) Must possess Credits (A1 – C6) in six (6) subjects comprising three core subjects: English Language, Mathematics, and Integrated Science OR Social Studies, plus

(ii) Credits (A1 – C6) in three (3) elective subjects including English Literature with the total aggregate of 36 or better

b) SSSCE Candidates

(i) Must possess Credits (A – D) in six (6) subjects comprising three core subjects: English Language, Mathematics, Integrated Science OR Social Studies, plus

(ii) Credits (A – D) in three (3) elective subjects including English Literature with the total aggregate of 24 or better
c) **GCE Advanced Level** with Credits in three (3) subjects (at least, one of the passes should be Grade D or better). Also, the applicant must have had Credits (Grade 6) in five GCE Ordinary Level subjects including English Language, Mathematics and a Science subject (for non-science students) and an Arts subject (for Science students)

d) **Mature Applicants:** Must be 25 years or above (Refer to ‘item 2’ under ‘Definition of Terms’ for details).

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A4. **4-YEAR BACHELOR OF SCIENCE IN MATHEMATICS EDUCATION**

a) **WASSCE Candidates**
   i) Must possess Credits (A1–C6) in six (6) subjects comprising three core subjects: English Language, Mathematics and Integrated Science, plus
   ii) Credits (A1 – C6) in three (3) elective subjects including Elective Mathematics with the total aggregate of 36 or better

b) **SSSCE Candidates**
   i) Must possess Credits (A - D) in six (6) subjects comprising three core subjects: English Language, Mathematics and Integrated Science, plus
   ii) Credits (A – D) in three (3) elective subjects including Elective Mathematics with the total aggregate of 24 or better

c) **GCE Advanced Level** with Credits in three (3) subjects (at least, one of the passes should be Grade D or better). Also, the applicant must have had Credits (Grade 6) in five GCE Ordinary Level subjects including English Language, Mathematics and a Science subject (for non-science students) and an Arts subject (for Science students)

d) **Mature Applicants:** Must be 25 years or above (Refer to ‘item 2’ under ‘Definition of Terms’ for details).

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A5. **4-YEAR BACHELOR OF ARTS IN SOCIAL STUDIES EDUCATION**

a) **WASSCE Holders**
   Must have six (6) Credits (A1 – C6) comprising three (3) Core Subjects: English Language, Core Mathematics and Integrated Science OR Social Studies and Credits (A1-C6) in three (3) Elective subjects including two (2) of the following electives: Geography, Economics, History, Government, and CRS/IRS.

b) **SSSCE Candidates**
   i) Must have six (6) Credits (A – D) comprising three (3) Core Subjects: English Language, Core Mathematics and Integrated Science OR Social Studies (A1-C6) in three (3) Elective subjects including two (2) of the following electives: Geography, Economics, History, Government, and CRS/IRS.
   ii) Credits (A-D) in three (3) Elective subjects including two (2) of the following electives: Geography, Economics, History and Government).
c) Mature Applicants: Must be 25 years or above (Refer to ‘item 2’ under ‘Definition of Terms’ for details).

A6. 4-YEAR BACHELOR OF BUSINESS ADMINISTRATION IN ACCOUNTING STUDIES

a) WASSCE Candidates
(i) Candidate must have Credits in six (6) subjects comprising three (3) core subjects: English Language, Mathematics and Science/Integrated Science OR Social Studies, plus
(ii) Credits in any other three (3) relevant elective subjects (i.e. Business Management, Financial Accounting, Elective mathematics, Cost Accounting, Economics, and Business Mathematics).

b) SSSCE Candidates
(i) Candidate must have Credits in six (6) subjects comprising three (3) core subjects: English Language, Mathematics and Science/Integrated Science OR Social Studies, plus
(ii) Credits (A-D) in any two (2) of the following: Business Management, Financial Accounting, Cost Accounting, and Business Mathematics), plus
(iii) A credit pass (A-D) in one of any of the following: Elective Mathematics and Economics.

c) GCE Candidates
(i) Credits in any three (3) of the following ‘A’ Level subjects: Accounting, Business Management, Costing, Economics, Mathematics, Government and Geography plus
(ii) Possess GCE ‘O’ Level credits in six (6) subjects comprising three (3) core subjects: English Language, Mathematics and Science

d) ABCE Candidates: Candidates with Five (5) Credits in relevant ABCE subjects will be placed at level 200 of the degree programme. Such applicants must, in addition, possess the GBCE Certificate with Credits in six (6) subjects comprising three (3) core subjects: English Language, Mathematics and Integrated Science OR Social Studies, plus Credits in any three (3) elective subjects (i.e. Accounting, Business Management, Costing, Finance, Business Mathematics, Economics, Office Practice, Law, Marketing)

e) Mature Candidates: Must be 25 years or above (Refer to ‘item 2’ under ‘Definition of Terms’ for details).

A7. 4-YEAR BACHELOR OF BUSINESS ADMINISTRATION IN HUMAN RESOURCE MGT.

The entry requirements are the same as those for 4-Year Bachelor of Business Administration in Accounting Studies
B. POST DIPLOMA PROGRAMMES

B1. 2-YEAR POST DIPLOMA (B.Ed.) IN BASIC EDUCATION

(i) Applicants for the 2-year Post Diploma (B.Ed.) in Basic Education must be holders of a Diploma in Basic Education from the University of Education, Winneba or any recognized University or Institution.

(ii) Other applicants must possess a Teacher’s Diploma in Basic Education awarded to graduates from the Colleges of Education in Ghana.

B2. 2-YEAR POST DIPLOMA (B.Ed.) IN EARLY CHILDHOOD EDUCATION

(i) Applicants for the 2-year Post Diploma (B.Ed.) in Early Childhood Education must be holders of a Diploma in Early Childhood Education from the University of Education, Winneba or any recognized University.

(ii) Other applicants must possess a Teacher’s Diploma awarded to graduates from the Colleges of Education in Ghana.

B3. 3-YEAR POST DIPLOMA (BACHELOR OF EDUCATION) IN BASIC EDUCATION

(i) Applicants for the 3-year Post Diploma (B.Ed.) in Basic Education must be holders of Tertiary Diploma in subjects other than Education from recognized Tertiary Institutions.

OR

(ii) Applicants must be holders of the Diploma in Education certificate from the University of Education, Winneba

B4. 2-YEAR POST DIPLOMA (BACHELOR OF BUSINESS ADMINISTRATION) IN ACCOUNTING STUDIES

a.) Applicants must possess a Diploma in Accounting Studies from the University of Education, Winneba or any recognized University.

b.) Holders of Higher National Diploma (HND) in EITHER Human Resource Management, Accountancy, Marketing, Purchasing & Supply OR any tertiary Diploma in a relevant area with 2nd Class Lower and above can also apply.

B5. 2-YEAR POST DIPLOMA (BACHELOR OF BUSINESS ADMINISTRATION) IN HUMAN RESOURCE MANAGEMENT

(i) Applicants must possess the Diploma in Management Studies from the University of Education, Winneba or any recognized University.

(ii) Holders of Higher National Diploma (HND) or its equivalent in EITHER Human Resource Management, Secretaryship and Management, Accountancy, Marketing, Purchasing & Supply OR any tertiary Diploma in a relevant area with 2nd Class Lower and above can also apply.
C. DIPLOMA PROGRAMMES

C1. 3-YEAR DIPLOMA IN BASIC EDUCATION

Applicants must possess any ONE of the following:

(i) WASSCE with passes (A1 –D7) in three (3) core subjects: English Language, Mathematics and Integrated Science/Social Studies plus credits (A1 – C6) in any three (3) elective subjects.

(ii) SSSCE with Credits (A – D) in Six (6) subjects comprising three (3) Core Subjects: English Language, Mathematics and Integrated Science/Social Studies plus three (3) elective subjects.

(iii) GCE ‘O’ Level with Credits (Grade 6) in five (5) subjects including English Language, Mathematics and a Science subject.

(iv) Teacher’s Certificate ‘A’ from a recognized College of Education or Institution.

(v) Mature applicants must be 25 years or above (Refer to ‘item 2’ under ‘Definition of Terms’ for details).

C2. 3-YEAR DIPLOMA IN EARLY CHILDHOOD EDUCATION

Applicants must possess any ONE of the following:

- The entry requirements are the same as those for Diploma in Basic Education
- Holders of Certificate in Pre-School Education from the University of Education, Winneba can also apply.

C3. 3-YEAR DIPLOMA IN ACCOUNTING STUDIES

Applicants must possess any ONE of the following:

(i) WASSCE with passes (A1 –D7) in three (3) core subjects: English Language, Mathematics & Integrated Science/Social Studies plus credits (A1 – C6) in three (3) relevant elective subjects.

(ii) SSSCE with Credits (A – D) in Six (6) subjects comprising three (3) Core Subjects: English Language, Mathematics & Integrated Science/Social Studies plus three (3) relevant elective subjects.

(iii) GCE ‘O’ Level with Credits (Grade 6) in five (5) subjects including English Language, Mathematics and a Science subject.

(iv) Diploma in Business Studies (DBS): A DBS certificate from any recognized Institution with passes in all subjects. In addition, candidates must possess four (4) WASSCE credits (A1 – C6) or four (4) SSSCE passes (A – D) including English Language and Mathematics.

(v) Professional Accountancy Certificate with a minimum of Part 1 of:
   - Institute of Chartered Accountants (Ghana) – ICA
   - Chartered Institute of Management Accountants (CIMA)
   - Association of Certified Chartered Accountant (ACCA)
• Institute of Bankers (IB)
• Other professional Accountancy Certificates from recognized Institution or Body.
(vi) Mature applicants must be 25 years or above (Refer to ‘item 2’ under ‘Definition of Terms’ for details).

C4. 3-YEAR DIPLOMA IN MANAGEMENT STUDIES

• The entry requirements are the same as those for Diploma in Accounting Studies in addition to the subjects such as Commerce, Office Administration/Practice and Business Management.
• Holders of Private Secretary Certificates can also apply.

C5. 1-YEAR DIPLOMA IN EDUCATION

Applicants must possess any ONE of the following:

(i) A bachelor’s degree in any relevant field of study.
(ii) A tertiary Diploma or a Higher National Diploma (HND) or its equivalent in Engineering, Building and Construction, Agriculture, Nursing, etc.
(iii) An Advanced/Part III Certificate in a trade subject.

NB: This programme is by Direct Entry only. Diploma in Business Studies (DBS) qualification alone cannot be used for admission into this programme.
D. POST GRADUATE PROGRAMMES

D1.1. YEAR POST GRADUATE DIPLOMA IN EDUCATION (PGDE)

(i) A Bachelor’s degree from a recognised University in any field of study.
(ii) A satisfactory performance at a screening interview organised by the IEDE, UEW.

D2. MASTER OF EDUCATION IN ENGLISH

(i) Applicants should possess a good Bachelor’s Degree in English with education component (e.g. B.A. English Language Edn.) from the University of Education, Winneba (UEW) or its equivalent from a recognised University in the relevant field of study.
(ii) Applicants with B.A. degree without education must also have a Post Graduate Diploma in Education or Diploma in Education.
(iii) Must pass a selection interview.

D3. MASTER OF EDUCATION IN MATHEMATICS

(i) Applicants should possess a good bachelor’s degree in Mathematics with education component (e.g. B.Ed. Maths or B.Sc. Maths Edu.) from the University of Education, Winneba (UEW) or its equivalent from a recognised University in the relevant field of study.
(ii) Applicants with B.A. or B.Sc. degree without education must also have a Post Graduate Diploma in Education or Diploma in Education.
(iii) Must pass a selection interview.

D4. MASTER OF EDUCATION IN SCIENCE

(i) Applicants should possess a good bachelor’s degree in a Science/Applied subject with education component (e.g. B.Sc. Physics Edu.) from the University of Education, Winneba (UEW) or its equivalent from a recognised University in the relevant field of study.
(ii) Applicants with first degree in the sciences or the applied sciences who are teaching in an educational institution or applied sciences. Such applicants must also have a Post Graduate Diploma in Education or Diploma in Education.
(iii) Must pass a selection interview.

D5. MASTER OF EDUCATION IN MENTORSHIP

Applicants must:
(i) Be a teacher mentor trained by UEW in the past
(ii) Hold a first degree with education component from a recognized University in the subject specific area and should have taught for at least two (2) years.
(iii) Possess a first degree in a subject specific area plus
Post Graduate Diploma/Certificate in Education.

iv. Be a teacher in basic school at the level of principal superintendent or above in the Ghana Education Service status ranking

v. Be recommended by his/her head of school.

vi. All applicants must pass a selection interview
HOW TO APPLY

Application to the Distance Learning Programme for the 2017/2018 Academic Year is by either the ONLINE mode or the Hard Copy Application Forms.

For the online mode, interested candidates should obtain an Application Voucher from the following sources: G.C.B. Bank, Ecobank Ghana Ltd, HFC Bank, Agricultural Development Bank (ADB), Zenith Bank, Prudential Bank, Fidelity Bank, Unibank, Merchant Bank and MTN Mobile Money. Applicants should use the Serial Number and PIN on the voucher to apply at the University’s website: www.uew.edu.gh.

For the hard copy applications, applicants are to purchase a Banker’s Draft in favour of the University of Education, Winneba and present the draft to any of the Study Centres near them for the Application Forms. NB: refer to page 11 of this brochure for the list of Study Centres.

All completed Hard Copy Application forms should be posted to the University through the address below:

Senior Assistant Registrar, IEDE University of Education, Winneba P. O. Box 25, Winneba

COST OF APPLICATION FORMS

The cost of the application form for admission to distance programmes for local applicants are as follows:

a. Direct & Post-Diploma Applicants – Gh¢ 200.00 (Two Hundred Ghana Cedis)

b. Mature Applicants – Gh¢ 300.00 (Three Hundred Ghana Cedis – this includes the cost of Study Materials, Preparatory classes and the entrance exams to be organized by the University)

c. Post graduate applicants – Gh¢ 250.00 (Two Hundred and fifty Ghana Cedis)

d. Foreign Applicants and Ghanaian Applicants outside Ghana can purchase a set of Application forms online for US $ 100.00 (One Hundred Dollars)

SUBMISSION OF COMPLETED APPLICATION FORMS

The closing date for the submission of completed Application Forms is Friday, 28th April, 2017 (for Mature Applicants) and 30th June, 2017 (for Direct & Post Diploma Applicants). All completed Hard Copy Application Forms should reach the address above.

NOTES:

(i) All certificates other than those from the West African Examination Council (WAEC), the Universities in Ghana and Institutions accredited by the National Accreditation Board should be cleared with the National Accreditation Board and the evaluation report attached to the Application Forms.
(ii) For applicants who have changed their names on marital grounds, only those that have been gazetted will be accepted. Applicants should therefore attach the relevant pages of the Ghana Gazette where their names appear and the marriage certificate to the application form.

(iii) Names should be written in full (i.e. initials are not acceptable). Where applicants have initials or abbreviated names on previous documents, they should swear an affidavit to explain the initials and attach copies to the application form.

(iv) Documents attached to the Application Forms are not returnable.

(v) Applicants with GCE Advanced Level certificate should note that such certificates should not be more than five (5) years old at the time of applying.

ENQUIRIES: For further enquiries you may call:

Telephone:
0207381668 / 0248475077 / 0202041141